



CHESLYN HAY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on Tuesday 8th June 2021 at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

1. 08/06/18 – PUBLIC PARTICIPATION

- 1.1 No Members of the public in attendance.

2. 08/06/19 - MEMBERS PRESENT

- 2.1 Councillor B. L. Bladen (Chair)
Councillors :- P. L. Appleton, T. M. Boyle, E. A. Davison, A. W. Emery,
I. Emery, S. Hollis, J. D. Lockley, A. Woolley, B. Woolley
County Councillor K. Perry
County/District Councillor B. Williams
Melanie Brown – Parish Clerk

3. 08/06/20 – APOLOGIES

- 3.1 Apologies for absence from Councillors J. C. Davison, L. J. Emery, G. P. Keatley,
C. Wilkinson and P. Wilkinson.

4. 08/06/21 – DECLARATIONS OF INTEREST

- 4.1 Councillor B. Woolley declared an interest in agenda item 8.2 (d) Finance.

5. 08/06/22 – MINUTES

- 5.1 That the minutes of the annual meeting and the Annual Parish Council meeting held
on Wednesday 12th May 2021 be recorded as a true and accurate record.

RESOLVED:

**Proposed by Councillor A. Woolley, seconded by Councillor P. L. Appleton, all in
favour that the minutes of the Annual Parish Meeting held on Wednesday 12th May
2021 be recorded as a true and accurate record.**

**Proposed by Councillor S. Hollis and seconded by Councillor A. Woolley, all in
favour that the minutes of the Annual Parish Council meeting held on Wednesday
12th May 2021 be recorded as a true and accurate record.**

6. 08/06/23 – COUNTY COUNCILLORS REPORT

6.2 County Councillor K. Perry reported on the following issues:-

- Councillor Perry has been liaising with Mark Jenkinson regarding the changes to the bus routes and it has been a joint effort between Parish Councillors from Cheslyn Hay and Great Wyrley to re-instate bus routes for Cheslyn Hay and Great Wyrley residents, however if the services are not used the probability is that they will be removed permanently;
- Councillor Perry has been liaising with Highways in relation to the closure of Walkmill Lane for several weeks following contact from the companies in Coppice Lane who will be most affected by the closure, and in some cases, will be unable to carry out their normal business. The work is essential and has to be carried out and suggestions are now being sent to the Network Management Team to minimise the disruption;
- Councillor Perry reported that Great Wyrley Parish Council are objecting to charging for car park fees on Landywood Lane Car Park and a discussion took place regarding other options;
- Councillor Perry reported that the Clerk is liaising with residents of Coltsfoot View to organise a meeting to discuss their ongoing flooding issues;
- Councillor Perry reported that she would be having a meeting with Highways Officers shortly if there were any issues the Parish would like to report. Members reported the hedge on New Horse Road, parking permits for residents in Coppice Lane, additional double yellow lines in the parish and a schedule for the footpath and road resurfacing. Members also discussed issues with the lack of parking enforcement officers.

6.3 County Councillor B. Williams reported on the following issues:-

- Councillor Williams re-iterated that works on Walkmill lane will have to be carried out and notices have now been given to local businesses, Members reported that local businesses had not been informed and may be entitled to compensation if they are unable to trade and it would be better to change the sewerage system instead of implementing the road closures or get access from the motorway to carry out the works;
- Councillor Williams reported that Chris Perrin from Cheslyn Hay Table Tennis Club has been nominated for 'Volunteer of the Year' for Support Staffordshire Volunteer Star Awards 2021, this will be live streamed on you tube at 7.30 pm on the 15th June 2021.

RESOLVED:

That, after the meeting this evening, the Clerk responds direct to Highways regarding the road closures at Walkmill Lane with a copy to the County Councillors.

That Members inform the Clerk if there are any further issues that the County Councillors need to discuss with Highways Officers.

7. 08/06/24 – DISTRICT COUNCILLORS REPORT

- 7.1 District Councillor B. Williams reported that residents need to pay their £43.60 and sign up for their green bin no later than the 18th June 2021, online or telephone payments accepted.
- 7.2 District Councillor B. Williams reported that drainage plans for New Horse Road have been submitted to planning for a suitability check, Severn Trent have to agree and adopt the plans. Councillor A. Woolley requested a copy of the plans for the Parish Council to view.
- 7.2 District Councillor T. M. Boyle reported that he had already sent in his objections to the District Council regarding the proposed charging policy for Landywood train station car park as it may cost workers and college students up to £5.00 per day.
- 7.3 District Councillor T. M. Boyle reported that planning application 21/00437/COU, change of use of barns at Lodge Farm has been to the Inspectorate and the applicant is unable to store outside of the barns and must improve the access.
- 7.4 Members raised a complaint regarding South Staffordshire Council switchboard being permanently engaged and it is impossible to contact officers via the telephone, not all residents have access to online services and this needs to be reflected in their contact methods. District Councillors reported that most officers are working from home.
- 7.5 District Councillor B. Williams made a statement relating to a personal matter.

8. 08/06/25 – PLANNING

- 8.1 21/00502/FUL – Rear and side extension of property and adaptation to provide safe kitchen and shower room at 43 Littlewood Lane, WS6 7EJ.
- 8.2 APP/C3430/D/21/3271363 – Planning inspectorate appeal for the retention of relocated 1.8m boundary fence at 1 Oakridge Drive, Cheslyn Hay, WS6 7QZ.
- 8.3 APP/C3430/C/21/3272811 – Planning inspectorate appeal for land used as a Sawmill
and for storage purposes at Saredon Road,
Cheslyn Hay, WS6 7JD.
- 8.4 21/00538/FUL – Extension to front forming hall and study at 10 Hawthorne Road, Cheslyn Hay, WS6 7ER.

RESOLVED:

That the Clerk inform South Staffordshire Council Planning Department that there were no objections to planning applications 21/00502/FUL and 21/00538/FUL and that Members did not want to add any further comments to the planning inspectorate appeals reference 3271363 and 3272811.

9. 08/06/26 – FINANCE

- 9.1 Notes to Accompany Accounts – The Clerk discussed the notes to accompany the annual accounts distributed prior to this meeting.
- 9.2 Internal Audit Report 2020/21 – The Clerk discussed the Internal Audit report 2020/21 distributed prior to this meeting.
- 9.3 Annual Governance and Accountability Return 2020/21 – The Clerk discussed the Annual Governance and Accountability Return for 2020/21 distributed prior to this meeting.
- 9.4 Approval by Parish Council Members and Signature by the Chair/RFO – Councillor B. L. Bladen and the Clerk signed the Annual Governance and Accountability Return for 2020/21.
- 9.5 Financial Reports – The financial reports for April 2021 were discussed by the Clerk and the bank statements verified and signed by Councillors S. Hollis and I. Emery. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.

RESOLVED:

Proposed by Councillor T. M. Boyle, seconded by Councillor S. Hollis, all in favour that the Annual Governance and Accountability Return for 2020/21 be approved and duly signed by the Chairman, Councillor B. L. Bladen and the Clerk.

Proposed by Councillor S. Hollis, seconded by Councillor P. L. Appleton, all in favour, that the Financial Reports for April 2021 be agreed and accepted.

10. 08/06/27 – CLERKS REPORT

- 10.1 Landywood Lane Car Park Consultation – The Clerk reported that South Staffordshire Council are considering introducing a parking charge on a sliding scale of between £2.00 and £5.00 at Landywood Lane car park, Great Wyrley and a discussion ensued.
- 10.2 Open Spaces Improvement Scheme – The Clerk reported that South Staffordshire Council have requested Parish Councils to consider sensory gardens, additional benches, communal vegetable areas, bird watching areas and wildflower areas for any open spaces in the Parish and a discussion ensued.
- 10.3 High Street Fund – The Clerk reported that South Staffordshire Council have released funds for Parishes with High Streets and a bid has been made for two additional hanging basket stanchions.
- 10.4 Update – Chapel Square Remembrance Garden – The Clerk reported that Councillors B. L. Bladen and S. Hollis met with South Staffordshire Council on the 25th May 2021 at Chapel Square to discuss the areas the Parish Council wish to lease and to enquire if any funding is available for fencing the area.
- 10.5 Road traffic diversion Walkmill Lane – A discussion took place regarding the diversion of vehicular traffic at Walkmill Lane, Cannock, starting 2nd June and ending 23rd August 2021.
- 10.6 Local Government Boundary Commission Consultation on Ward Boundaries – The Clerk reported that a consultation on ward boundaries for South Staffordshire Council has started and will end on the 2nd August 2021, this will be an agenda item for the next meeting.

- 10.7 Police Report – The Clerk read the Police report for the 1st – 31st May 2021.
- 10.8 Football Committee Meeting – The Clerk reported that applications have now been received for football pitches for the forthcoming season and a meeting has been arranged for Wednesday 23rd June at 6.00 pm to discuss the applications.

RESOLVED:

That the Clerk inform South Staffordshire Council that Members feel that the charges for Landywood Lane car park would affect residents in Cheslyn Hay who use this car park for commuting to and from work or college and this would have a severe financial impact on these individuals who may have to pay in the region of £100.00 per month to park. Generally residents use the Quinton car park and the Co-op car park when shopping so on the whole this car park will only affect commuters. Cheslyn Hay Parish Council request that if a charge is introduced free parking for residents of Cheslyn Hay and Great Wyrley is considered by way of a parking permit.

That the Clerk inform South Staffordshire Council that Cheslyn Hay Parish Council would like to investigate a sensory garden.

That the Clerk inform Staffordshire County Council that Cheslyn Hay Parish Council object to the Walkmill Lane diversion coming through Cheslyn Hay as this will have a detrimental effect on all parishioners and businesses and the current road system does not lend itself to any type of increase in vehicular traffic. Members requested a dedicated route map and schedule of when works will be carried out as weight restrictions will need to be lifted on the village and parking enforcement officers deployed to the area. Members suggested working evenings and weekends or 24 hour working to shorten the length of the closure and to contact Midland Express Way for access to the site to carry out the works.

11. 08/06/28 – CORRESPONDENCE

11.1 No items of correspondence.

12. 08/06/29 TABLED ITEMS

12.1 No tabled items, sent via email.

RESOLVED:

That the Clerk email any appropriate documents to members after this meeting.

13. 08/06/30 – CHAIRMAN’S ANNOUNCEMENTS

13.1 No Chairman’s announcements.

14. 08/06/31 – SECTION 17 STATEMENT

14.1 Item 10.7.

15. 08/06/32 – CONFIDENTIAL ITEMS

15.1 A legal issue was discussed.

Meeting closed at 9.10 pm.