



## **CHESLYN HAY PARISH COUNCIL**

### **Minutes of the PARISH COUNCIL MEETING held on Wednesday 12<sup>th</sup> January 2022 at the Village Hall, Pinfold Lane at 7.00 pm**

#### **1. 12/01/100 – PUBLIC PARTICIPATION (subject to room limits)**

1.1 No members of the public in attendance.

#### **2. 12/01/101 – POLICE REPORT**

2.1 The Clerk read the Staffordshire Police Crime Report for the 13<sup>th</sup> December 2021 – 12<sup>th</sup> January 2022 detailing anti-social behaviour, theft and criminal damage in the area.

2.2 The Clerk reported that the paving slabs outside BS Eatons had not been reported to the Police by Staffordshire County Council.

#### **RESOLVED:**

**That the Clerk request PCSO's to visit the tunnel (Lingfield Drive) as it is full of glass and an anti-social behaviour 'hot spot'. Members discussed signage and cameras for the area.**

#### **3. 12/01/102 - MEMBERS PRESENT**

3.1 Councillor I. Emery (Chairman)

Councillors :- P. L. Appleton, T. M. Boyle, S. Hollis, G. P. Keatley,  
J. D. Lockley and B. Woolley  
County Councillor B. Williams  
Melanie Brown – Parish Clerk

#### **4. 12/01/103 – APOLOGIES**

4.1 Apologies for absence from Councillors E. A. Davison, J. C. Davison, A. W. Emery, L. J. Emery, C. Wilkinson, P. Wilkinson and A. Woolley.

#### **5. 12/01/104 – DECLARATIONS OF INTEREST**

5.1 Councillor T. M. Boyle – agenda item 10 (Finance).

**6. 12/01/105 – MINUTES**

6.1 That the minutes of the Parish Council meeting held on Wednesday 15<sup>th</sup> December 2021 be amended on page 3, 8.1, resolved as follows :-

*‘Proposed by Councillor P. Wilkinson, seconded by Councillor A. Woolley, all in favour with the exception of Councillor T. M. Boyle who abstained, that the tree works are carried out in Tudor Close as a matter of urgency and that Councillor Lockley request South Staffordshire Council to send the quotation to the Clerk for approval.’*

**RESOLVED:**

**Proposed by Councillor T. M. Boyle, seconded by Councillor P. L. Appleton, all in favour that, with the above amendment, the minutes of the Parish Council Meeting held on Wednesday 15<sup>th</sup> December 2021 be recorded as a true and accurate record.**

**7. 12/01/106 – COUNTY COUNCILLORS REPORT**

- 7.1 County Councillor B. Williams reported that an ‘Envirogrant’ is available until the end of February to assist in reducing waste and encourage more sustainable projects for waste and recycling. The grant is for projects up to £750.00 and further details are available on Staffordshire County Council’s website.
- 7.2 The Clerk handed Councillor Williams several photographs of blocked drains in Mitre Road and damage caused by contractors to green areas for reporting. Photographs of blocked drains in Pinfold Lane were also included.
- 7.3 Councillor Hollis handed Councillor Williams photographs of drains that had been blocked with tarmac adjacent to the Co-op and Dundalk Lane on Landywood Lane where the new stretch of tarmac had been laid.
- 7.4 Councillor Hollis requested an update on flooding works which had taken place on Old Landywood Lane, near the canal.
- 7.5 Councillor B. Williams reminded Members present that the ‘My Staffs App’ is to be used for reporting issues.

**RESOLVED:**

**That County Councillor B. Williams report back on items 7.2, 7.3 and 7.4.**

**8. 12/01/107 – DISTRICT COUNCILLORS REPORT**

- 8.1 District Councillors reported on the following issues:-
  - District Councillor T. M. Boyle reported that Severn Trent are currently working on New Horse Road and Station Street conducting sonar sound testing to identify the sewers, a discussion was held regarding Morris Homes in relation to these works and Councillor B. Williams updated Members on the legal action.
  - District Councillor T. M. Boyle reported that he has reported the issue with the litter bin on Glenthorne Drive and is awaiting an update.
  - District Councillor S. Hollis reported that he has received complaints regarding vermin around the take-away establishments in Rosemary Road which he will be discussing with Environmental Health enforcement and an issue with the power supply to the Christmas Tree in Chapel Square.
  - District Councillor J. D. Lockley reported that the tree works had been completed in Tudor Close and all residents are satisfied with the outcome.

**9. 12/01/108 – PLANNING**

9.1 No planning applications for consideration.

**10. 12/01/109 – FINANCE**

- 10.1 Financial Reports – The financial reports for November 2021 were discussed by the Clerk and the bank statements verified and signed by Councillors S. Hollis and G. P. Keatley. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 10.2 Payments – Payments proposed by Councillor S. Hollis, seconded by Councillor G. P. Keatley, with Councillor P. L. Appleton as third signatory.

**RESOLVED:**

**Proposed by Councillor S. Hollis, seconded by Councillor G. P. Keatley, all in favour that the Financial Reports for November 2021 be agreed and accepted.**

**That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.**

**11. 12/01/110 – CLERKS REPORT**

11.1 The Queens Jubilee Celebrations – The Clerk reported that South Staffordshire Council is developing a Calendar of Events for the Queens Jubilee Celebrations and would like each Parish to forward their ideas no later than the 1<sup>st</sup> April 2022, this will be an agenda item for the next meeting and Members discussed the inclusion of the new Chapel Square Memorial Garden. Items were also discussed at the Locality Forum on the 25<sup>th</sup> November 2021.

**12. 12/01/111 – CORRESPONDENCE**

- 12.1 The Clerk reported that a letter of thanks had been received from Citizens Advice Staffordshire South West for the donation from the Parish Council – **noted**.
- 12.2 The Clerk reported that a letter of thanks had been received from Shropshire, Staffordshire and Cheshire Blood Bikes for the donation from the Parish Council – **noted**.

**13. 12/01/112 TABLED ITEMS**

13.1 No tabled items, sent via email.

**RESOLVED:**

**That the Clerk email any appropriate documents to members after this meeting.**

**14. 12/01/113 – CHAIRMAN’S ANNOUNCEMENTS**

14.1 The Chair thanked Members for attending and wished all present a Happy New Year.

**15. 12/01/114 – SECTION 17 STATEMENT**

15.1 Agenda item 2.

**16. 12/01/115 – CONFIDENTIAL ITEMS**

16.1 A legal issue for discussion.

**Meeting closed at 9.00 pm.**