



## **CHESLYN HAY PARISH COUNCIL**

**Minutes of the  
PARISH COUNCIL MEETING  
held on Wednesday 27<sup>th</sup> April 2022  
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

**1. 27/04/149 PUBLIC PARTICIPATION (subject to room limits)**

1.1 No Members of the Public in attendance.

**2. 27/04/150 POLICE REPORT**

2.1 The Clerk read the Police Report from 8<sup>th</sup> March to 11<sup>th</sup> April 2022 detailing anti-social behaviour, vehicle crime, burglary and criminal damage in Cheslyn Hay. The Clerk had been asked to read out a statement regarding automatic number plate recognition in the area of the A34, Members enquired if the device was noticeable as cars could avoid the area if this was the case.

**RESOLVED:-**

**That the Clerk send the details of the ANPR scheme to Members for comment to Staffordshire Police.**

**3. 27/04/151 MEMBERS PRESENT**

3.1 Councillors : Councillor I. E. Emery (Chair)  
Councillors P. L. Appleton , T. M. Boyle, E. A. Davison, J. C. Davison,  
A. W. Emery, S. Hollis, J. D. Lockley, C. Wilkinson, P. Wilkinson,  
A. Woolley, B. Woolley  
County and District Councillor B. Williams  
Melanie Brown – Parish Clerk

**4. 27/04/152 TO ACCEPT APOLOGIES FOR ABSENCE**

4.1 Apologies for absence received from Councillors L. J. Emery, G. P. Keatley and J. Rochelle.

**5. 27/04/153 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS ON ANY ITEM TO BE DISCUSSED**

5.1 No declarations of interest.

**6. 27/04/154 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING**

6.1 That the minutes of the Parish Council meeting held on Wednesday 9<sup>th</sup> February 2022 be recorded as a true and accurate record.

**RESOLVED:-**

**Proposed by Councillor C. Wilkinson, seconded by Councillor P. L. Appleton, all in favour, that the minutes of the Parish Council meeting held on Wednesday 16<sup>th</sup> March 2022 be recorded as a true and accurate record.**

**7. 27/04/155 COUNTY COUNCILLORS REPORT**

7.1 County Councillor B. Williams reported on the following issues:-

- It was 'Earth Day' on Friday 22<sup>nd</sup> April 2022 and Stafford town centre are displaying a red 10ft inflatable sphere bubble to help residents visualise what one tonne of carbon looks like in order to reduce their carbon emissions.
- Staffordshire Iron Man event will take place on the 12<sup>th</sup> June 2022, any volunteers or contenders to contact Staffordshire County Council.
- The 2022 Community Fund is now open and County Councillors have £2,500.00 to spend in their designated Parishes. The forms are available on-line and discussions to be held with the County Councillor concerned before sending to the County Council.
- A meeting with Champions Wood quarry took place at the Village Hall this afternoon and the quarry will close in 2046. A discussion was held regarding the Membership of the group. Members complained that there are still issues with the footpath (which is almost non-existent), road debris, the poor quality of the road sweeping and the drainage around the site and requested the County Councillors to try to resolve these issues.

**RESOLVED:-**

**That the Clerk obtain a copy of the conditions for Champions Wood Quarry then contact the enforcement department at the Environment Agency in Birmingham to lodge a formal complaint.**

**8. 27/04/156 DISTRICT COUNCILLORS REPORT**

- 8.1 District Councillor B. Williams reported that Morris Homes have now agreed the gravity fed drainage system to be installed at Salters Meadow which will enable Severn Trent to adopt the drains and Staffordshire County Council to adopt the road surfaces. Members requested a copy of the drawings together with a start and end date for the works.
- 8.2 District Councillor T. M. Boyle updated Members on a presentation at the District Council yesterday evening from the new Homes Plus Group, formerly South Staffordshire Housing Association, Sevenside Housing and Staffordshire Rural Homes. They are developing sites in the area and a copy of the report will be available on line.
- 8.3 District Councillor T. M. Boyle reported that the plans for housing on the SSHA garage sites in Cheslyn Hay are no longer going ahead and the sites have either already been sold or are in the process of being sold. He is in discussions with the Homes Plus Group officer for the area and will update Members when he has further information. He will obtain a list of officer contacts for Homes Plus Group to send to the Clerk.

- 8.4 District Councillor T. M. Boyle requested that the S106 video link by District Councillor Warren Fisher is played at a Parish Council meeting.
- 8.5 District Councillor J. D. Lockley reported that the Planning Committee, which was reduced from 49 Members to 21 last year, will now be reduced again to 18 Members, following the reduction in District Councillors next year by 7. District Councillor J. D. Lockley will no longer be a Member of the Planning Committee.

**RESOLVED:-**

**That the Clerk arrange for the S106 video to be played at a Parish Council meeting.**

**9. 27/04/157 PLANNING**

- 9.1 22/00110/FUL – Change of use of ground floor unit from former shop (Class E) to medical aesthetic provision by a Register Nurse (Sui Generis) at 12 Low Street, Cheslyn Hay, WS6 7DS.
- 9.2 22/00201/FUL – Additional and amended plans to reconstruct damaged culvert beneath railway adjacent to Bridge Avenue and Myrtle Glade.
- 9.3 22/00251/FUL – Single storey side extension at 12 Woody Bank, WS6 7QA.
- 9.4 22/00260/FUL - Retrospective application for change of use of ground floor premises from a shop (Class E) to dog grooming salon (Sui Generis) at 47 Station Street, WS6 7ED.
- 9.5 22/00288/FUL – Ground floor front, rear and first floor side extensions and loft conversion at ‘Arvon’, Wolverhampton Road, WS6 7JA.
- 9.6 22/00349/FUL – Proposed single-storey rear extension and first floor rear extension at 82 High Street, Cheslyn Hay, WS6 7AE.
- 9.7 22/00363/FUL – 1 bed and study 1 and a half storey dwelling, new build, residential Sycamore, Coppice Close, Cheslyn Hay, WS6 7EZ.

**RESOLVED:-**

**That the Clerk inform South Staffordshire Council that there are no objections to planning applications 22/00110/FUL, 22/00201/FUL, 22/00251/FUL, 22/00260/FUL, 22/00288/FUL and 22/00349/FUL.**

**That the Clerk inform South Staffordshire Council that Cheslyn Hay Parish Council object to planning application 22/00363/FUL as follows:-**

- **Cheslyn Hay Parish Council object to infill applications;**
- **Contrary to policy EQ11 of the South Staffordshire Core Strategy, the visual impact will be out of character in the vicinity and will cause harm to the character and appearance of the area;**
- **Overlooking/loss of privacy and outlook for neighbouring properties;**
- **Highway safety – adversely affect the convenience of road users and access and lack of visibility for drivers;**
- **Space around dwelling needs to be checked for compliance.**

**10. 27/04/158 – FINANCE**

- 10.1 Financial Reports – The financial reports for February 2022 were discussed by the Clerk and the bank statements verified and signed by Councillor S. Hollis and Councillor A. W. Emery. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 10.2 Payments – Payments proposed by Councillor E. A. Davison, seconded by Councillor C. Wilkinson with Councillor P. Wilkinson as third signatory.

**RESOLVED:**

**Proposed by Councillor P. Wilkinson, seconded by Councillor E. A. Davison, all in favour that the Financial Reports for February 2022 be agreed and accepted.**

**That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.**

**11. 27/04/159 – CLERKS REPORT**

- 11.1 Update Queens Platinum Jubilee – The Clerk reported that the afternoon tea has now been booked for Wednesday 25<sup>th</sup> May 2022 from 12.00 – 2.00 pm. Cheslyn Hay History Society have agreed to a display and Cheslyn Hay Community Choir will provide entertainment. Volunteer groups in Cheslyn Hay will be invited and the ‘reserve’ list was discussed.
- 11.2 Section 106 Grant Applications – The Clerk reported that she is trying to establish if any of the Section 106 funds from Saredon Road are eligible to be used to purchase play equipment for Cheslyn Hay recreation grounds, as per the presentation 9<sup>th</sup> February 2022, and a discussion was held regarding Section 106 funding.
- 11.3 Finance and Policies Committee – The Clerk requested Members of the Finance and Policies Committee to meet next Wednesday, 4<sup>th</sup> May 2022 at 7.00 pm.

**RESOLVED:-**

**That the Clerk arrange for a Finance and Policies Committee meeting on Wednesday 4<sup>th</sup> May 2022 at 7.00 pm.**

**12. 27/04/160 – CORRESPONDENCE**

- 12.1 The Clerk reported that a letter has been received from a resident in Rosemary Avenue regarding issues with the woodland behind her house. She has requested the Parish Council fence off this area due to anti-social behaviour issues. A discussion took place regarding the costings involved.
- 12.2 The Clerk reported that an Awards Ceremony is taking place at the Community Hub in Codsall on the 23<sup>rd</sup> July 2022 and the District Council would like nominees for the ‘Helping Hands Award’ and the Brian Edwards Lifetime Achievement Award’ no later than the 31<sup>st</sup> May 2022, a discussion took place regarding nominations.

**RESOLVED:-**

**That the Clerk refer the anti-social behaviour issues behind Rosemary Avenue to the PCSO’s for investigation.**

**That the Clerk refer Members suggestions for the Awards Ceremony on the 23<sup>rd</sup> July 2022.**

**13. 27/04/161 – TABLED ITEMS**

13.1 No tabled items, sent via email.

**RESOLVED:-**

**That the Clerk email any appropriate documents to Members after this meeting.**

**14. 27/04/162 – CHAIRMAN’S ANNOUNCEMENTS**

14.1 No Chairman’s Announcements.

**15. 27/04/163 – SECTION 17 STATEMENT**

15.1 Items 2.1 and 12.1.

**16. 27/04/164 CONFIDENTIAL**

16.1 A legal issue and Human Resources/staffing issues were discussed.

**Standing Orders were suspended and the meeting closed at 9.40 pm.**