



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 9th February 2022
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 09/02/116 PUBLIC PARTICIPATION (subject to room limits)

1.1 No Members of the Public in attendance.

2. 09/02/117 APPLICATION FOR PARISH COUNCILLOR POSITION – SOUTH WARD

2.1 John Rochelle discussed his application for co-option into the vacant Parish Councillor position in the South Ward, after this item he left the meeting room.

3. 09/02/118 POLICE REPORT

3.1 The Clerk reported on the anti-social behaviour issues, vehicle crime, burglary and criminal damage in the area between the 6th January and 6th February 2022.

3.2 Members requested that the Clerk establish who will be replacing the PCSO who has left Cheslyn Hay as a more visible presence is required around Cheslyn Hay, especially in relation to speeding vehicles.

3.3 Councillor Appleton requested that the Clerk report the influx of gas canisters around Cheslyn Hay recreation ground car park and Landywood Green.

4. 09/02/119 MEMBERS PRESENT

4.1 Councillors : Councillor I. E. Emery (Chair),
Councillors P. L. Appleton , J. C. Davison, A. W. Emery,
S. Hollis, J. D. Lockley, C. Wilkinson, P. Wilkinson, B. Woolley
County/District Councillor B. Williams
Melanie Brown – Parish Clerk

5. 09/02/120 TO ACCEPT APOLOGIES FOR ABSENCE

5.1 Apologies for absence received from Councillors T. M. Boyle, E. A. Davison, L. J. Emery, G. P. Keatley and A. Woolley.

6. 09/02/121 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS ON ANY ITEM TO BE DISCUSSED

6.1 Councillors I. E. Emery and A. W. Emery in relation to agenda item 17.1.

7. 09/02/122 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING

- 7.1 That the minutes of the Parish Council meeting held on Wednesday 12th January 2022 be recorded as a true and accurate record.

RESOLVED:-

Proposed by Councillor S. Hollis, seconded by Councillor B. Woolley, all in favour, that the minutes of the Parish Council meeting held on Wednesday 12th January 2022 be recorded as a true and accurate record.

8. 09/02/123 COUNTY COUNCILLORS REPORT

- 8.1 County Councillor B. Williams reported on the following issues :-
- The District Council car park in Station Street will be re-lined on the 24th February 2022;
 - The stolen slabs outside BS Eaton's in Coppice Lane will be replaced by Staffordshire County Council this week;
 - Most meetings are now taking place face-to-face rather than on-line.
- 8.2 Councillor Appleton requested clarification as to whether the road closure applications to Staffordshire County Council are free, as the link shows a fee to be paid.
- 8.3 Councillor Hollis requested investigation into the flooding issue at Stawberry Lane/Old Landywood Lane as, even though works have recently taken place, the flooding is still ongoing. Councillor Lockley re-iterated the safety aspect for car and bike users.
- 8.4 A discussion was held as to why there are no contact numbers available to speak to a Highways operators at Staffordshire County Council as not everyone has access to an on-line service.

RESOLVED:-

That Councillor B. Williams investigate the issues at 8.2 – 8.4 above.

9. 09/02/124 DISTRICT COUNCILLORS REPORT

- 9.1 District Councillor D. Lockley reported that he had attended the Audit & Risk Committee on the 8th February 2022, this was a face-to-face meeting since the Covid restrictions have been lifted. Staff are not back at work in Codsall due to the refurbishment issues on site.
- 9.2 District Councillor S. Hollis reported that he had contacted Mark Jenkinson regarding the on-going issues with sand and debris outside Champions Wood Quarry and requested for it to be cleaned on a more regular basis. Members re-iterated the requirement for a better wheel cleaning system. He has also spoken to Councillor Rita Heseltine to chase up the pollution monitor for Cheslyn Hay and to Andy Aston regarding the vermin and litter issues outside the food establishments at Chapel Square.
- 9.3 District Councillor B. Williams reported that the Council Hub is near completion, on time and on budget, the ground floor will now house the Police services. South Staffordshire has a Community Innovation Fund, which closes on the 18th February 2022, should the Parish Council wish to make an application. He also reported that talks are ongoing between Morris Homes and Severn Trent in relation to the drainage plans for Salters Meadow at New Horse Road, Morris Homes will formally submit to the Lead Local Flood Authority this week.

RESOLVED:-

Members requested a schedule of work and completion date for drainage works at New Horse Road.

10. 09/02/125 PLANNING

- 10.1 22/00039/FUL – rear extension to property measuring 6m (full width of house) x 4.5m towards the rear of the house, existing rear extension will be demolished, roof line will be less than 3m high and will be a flat roof with roof lantern, single window to rear and bi-fold doors giving access to the garden at 60 Bridge Avenue, Cheslyn Hay, WS6 7EP.
- 10.2 22/00081/FUL – proposed single-storey rear granny annex at 153 Station Street, WS6 7EH.
- 10.3 Appeal Notice in respect of 1 Oakridge Drive, Cheslyn Hay, WS6 7QZ.
- 10.4 Request to speak at Planning Committee in relation to applications 21/00631/FUL and 21/00655/FUL, Landywood Lane, Cheslyn Hay.

RESOLVED:-

That the Clerk inform South Staffordshire Council that there are no objections to application 22/00039/FUL AT 60 Bridge Avenue.

That the Clerk inform South Staffordshire Council that there are no objections to application 22/00081/FUL at 153 Station Road, however comments were made regarding highway safety when deliveries of building materials need to be made due to the narrowness and parking issues on site.

That the Clerk inform South Staffordshire Council that there are no further comments in relation to the Appeal Notice at 1 Oakridge Drive, Cheslyn Hay.

That the Clerk inform South Staffordshire Council that the Officers of the Council can read the objections to planning application 21/00631/FUL and 21/00655/FUL at Landywood Lane at the Planning Committee scheduled for the 15th February 2022.

11. 09/02/126 – FINANCE

- 11.1 Financial Reports – The financial reports for December 2021 were discussed by the Clerk and the bank statements verified and signed by Councillors S. Hollis and J. D. Lockley. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 11.2 Payments – Payments proposed by Councillor S. Hollis, seconded by Councillor A. W. Emery, with Councillor C. Wilkinson as third signatory.

RESOLVED:

Proposed by Councillor S. Hollis, seconded by Councillor B. Woolley, all in favour that the Financial Reports for December 2021 be agreed and accepted.

That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

12. 09/02/127 – CLERKS REPORT

- 12.1 Minutes of the Budget and Precept Meeting 26th January 2022 – The Clerk had disseminated the minutes prior to this meeting for perusal. Councillor Appleton requested the minutes be amended at 7.3 to state that he was against the 3% increase for the football pitch fees for 2022/23.
- 12.2 Minutes of the Football Liaison Committee 2nd February 2022 – Councillor P. Wilkinson updated Members with the recommendations from the Football Liaison Committee, Members have requested that the Football Pavilion is open and staffed for the season starting August 2022.
- 12.3 Update on Chapel Square – The Clerk reported that the potential lease was discussed by the Corporate Leadership team on the 7th February 2022, it will be discussed at Cabinet by the end of February, after which it will be sent to the Parish Council for approval.
- 12.4 Community Events for the Queens Jubilee – The Clerk reported that a Locality Forum has been scheduled for tomorrow evening, 10th February 2022 at 6.00 pm and the Parish Councils input has been requested on any community events or celebrations to be held for the Queens Platinum Jubilee. The Clerk reported that she had already spoken to Maggie Quinn regarding funding for commemorative coins for Cheslyn Hay primary school children, a commemorative bench, bunting and a potential tea party at the Village Hall.
- 12.5 Volunteer for Locality 3 Community Safety Discussions – The Clerk reported that South Staffordshire Council would like one volunteer from each Parish to attend the Locality 3 Community Safety discussions, District Councillors will automatically be invited.
- 12.6 EV Charging Points – The Clerk reported that South Staffordshire Council are looking for available Parish land to site EV charging points. A discussion was held regarding potential land and costs involved.
- 12.7 County Council Pavement Programme – The Clerk reported that Mark Keeling has provided a response to the request for footpath work around Cheslyn Hay. Station Street between Chapel Square and Park Road is on the priority list together with the continuation of Littlewood estate and Windsor Road and also the Rosemary Road estate. Other footpaths on the Parish Council priority lists will be assessed and placed on the forward programme. The Rosewood Park estate, Moons Lane estate and Kestrel Way will be considered for slurry seal and preventative maintenance work in 2022
- 12.8 Update from meeting with the Leader/Chief Executive of South Staffordshire Council held on the 21st January 2022 - The Chairman reported on the meeting with Roger Lees and Dave Heywood of South Staffordshire Council which included discussions regarding clearing hedges and pathways, road sweeping, New Horse Road, planning enforcement issues and Monway Sawmill. The Clerk reported that South Staffordshire Council have provided the Clerk with the contractor details for road sweeping and a report on Monway Sawmill and the encroachment issue on Staffordshire County Council public right of way at the rear of Tudor Way.

RESOLVED:-

Proposed by Councillor B. Woolley, seconded by Councillor S. Hollis, all in favour, that with the amendment at 7.3, the Minutes of the Budget and Precept Meeting held on the 26th January 2022 be approved.

That the Clerk investigate funding and quotations for any items pertaining to the Queens Platinum Jubilee celebrations.

That Councillor Peter Wilkinson be nominated to attend the Locality 3 Community Safety Discussions on behalf of Cheslyn Hay Parish Council.

That the Clerk request further information relating to funding, costs and responsibility in relation to EV Charging Points around Cheslyn Hay.

13. 09/02/128 – CORRESPONDENCE

- 13.1 The Clerk reported that South Staffordshire Council will be re-lining the District Council car park next to the Bakery on Thursday 24th February 2022, they have requested the Parish Council to assist with notices and notifying surrounding businesses – **noted**.
- 13.2 The Clerk reported that Severn Trent are carrying out site surveys in various areas across Cheslyn Hay and Great Wyrley for a number of weeks. A public meeting will take place at the beginning of April to update residents – **noted**.
- 13.3 The Clerk reported that the War Graves Commission have requested to carry out cleaning duties on war graves in Cheslyn Hay cemetery over the next twelve months – **noted**.

14. 09/02/129 – TABLED ITEMS

- 14.1 No tabled items, sent via email.

RESOLVED:-

That the Clerk email any appropriate documents to Members after this meeting.

15. 09/02/130 – CHAIRMAN’S ANNOUNCEMENTS

- 15.1 No Chairman’s announcements.

16. 09/02/131 – SECTION 17 STATEMENT

- 16.1 Items 3.1 to 3.3.

17. 09/02/132 CONFIDENTIAL

- 17.1 A legal issue was discussed.
- 17.2 The application for position of Parish Councillor for the South Ward was discussed.

RESOLVED:-

Proposed by Councillor J. C. Davison, seconded by Councillor S. Hollis, all in favour, that John Rochelle be co-opted as Parish Councillor for the South Ward.

Meeting closed at 9.25 pm.