



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 15th June 2022
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 15/06/18 PUBLIC PARTICIPATION

1.1 No members of the public in attendance.

2. 15/06/19 POLICE REPORT

2.1 PCSO Matthew Tromans updated Members on the crime report for Cheslyn Hay from the 14th May – 14th June 2022. Anti-social behaviour, vehicle crime, burglary and criminal damage were discussed including the burning of play equipment on Cheslyn Hay recreation ground.

2.2 Members requested information from the PCSO's as follows:-

- Dangerous dogs and dog handlers contact details;
- Anti-social behaviour on the under 8's play area on Station Street;
- Installation of CCTV on Cheslyn Hay recreation ground.

3. 15/06/20 MEMBERS PRESENT

3.1 Councillors : Councillor T. M. Boyle (Chair)
Councillors P. L. Appleton , E. A. Davison, J. C. Davison,
A. W. Emery, I. E. Emery, L. J. Emery, G. P. Keatley, J. D. Lockley,
J. Rochelle, C. Wilkinson, P. Wilkinson, A. Woolley, B. Woolley.
County/District Councillor B. Williams
Melanie Brown – Parish Clerk

4. 15/06/21 TO ACCEPT APOLOGIES FOR ABSENCE

4.1 Apologies for absence received from Councillor S. Hollis.

**5. 15/06/22 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS
ON ANY ITEM TO BE DISCUSSED**

5.1 Councillor L. J. Emery for agenda item 10.4.

6. 15/06/23 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 11TH MAY 2022

- 6.1 That the minutes of the Parish Council meeting held on Wednesday 11th May 2022 be recorded as a true and accurate record.
- 6.2 Councillor P. Wilkinson enquired if a decision had been taken regarding the charges for green bins, no decision has been taken to date.

RESOLVED:-

Proposed by Councillor B. Woolley, seconded by Councillor J. C. Davison, all in favour, that the minutes of the Parish Council meeting held on Wednesday 11th May 2022 be recorded as a true and accurate record.

7. 15/06/24 COUNTY COUNCILLORS REPORT

- 7.1 County Councillor B. Williams discussed the following topics:-
- The District Council and County Council have been involved in resolving the issues at New Horse Road for works to take place on Station Street;
 - The County Council are investigating different ways of working to try to reduce the outstanding jobs allocated on the Highways portal.
- 7.2 Members requested County Councillor B. Williams to report the following issues:-
- Pothole over M6 Toll bridge;
 - The Public Right of Way behind the Mary Rose which needs maintaining;
 - Ascertain the areas that the County Council maintain around Glenthorne Shops;
 - Confirm the date for resurfacing of Landywood Lane;
 - Ascertain what the hold-up is for the new housing development on Saredon Road.
- 7.3 Members requested action to be taken with potholes in South Staffordshire, alleging that they were the worst in the UK. Members requested that the contract and the quality of work is looked at with many potholes being 'patched up' and then they are back out within days. Councillor Williams suggested writing a letter to Highways at the County Council.

RESOLVED:-

That County Councillor B. Williams report back on the issues at 7.2.

That the Clerk write to Highways at Staffordshire County Council regarding the pothole situation in Staffordshire.

8. 15/06/25 DISTRICT COUNCILLORS REPORT

- 8.1 District Councillor J. D. Lockley reported that there have been teething problems with the blue bag distribution due to manpower issues, he has received a presentation document from South Staffordshire Council which he will distribute through the Clerk. Members reported that the blue bags are tipping over, distributing cardboard over the roads and footpaths and some Councils have already scrapped the scheme. The other bin collections have also been affected.
- 8.2 Members requested that the pamphlet regarding waste also includes weeds and a costing is provided for the blue bag service.

8.3 Councillor J. C. Davison reported to Councillor Williams that he had reported a dangerous tree to South Staffordshire Council in May and no response has been received to date.

RESOLVED:-

That County Councillor B. Williams investigate why no response has been given to Councillor Davison regarding the dangerous tree.

9. 15/06/26 PLANNING

- 9.1 19/00407/AMEND4 – Change of wording to condition 13 at SAD Site 119, Saredon Road, Cheslyn Hay.
- 9.2 21/00655/FUL – Traffic Regulation Order to introduce double yellow lines on Landywood Lane, Great Wyrley.

RESOLVED:-

Proposed by Councillor E. A. Davison, seconded by Councillor J. C. Davison, all in favour with the exception of Councillors C. And P. Wilkinson, that the Clerk inform South Staffordshire Council that Cheslyn Hay Parish Council approve the change of wording to condition 13 (19/00407/AMEND4) and enquire why the original schedule has over-run and who is responsible. A timetable for completion and any penalty clauses for non-completion to also be requested.

That the Clerk inform South Staffordshire Council that there are no objections to planning application 21/00655/FUL.

10. 15/06/27 FINANCE

- 10.1 Notes to accompany accounts – The Clerk had distributed this report prior to the meeting for Members to digest the information. Operating income and running costs against budget were discussed together with the balance sheet, earmarked reserves and budget for 2022/23.
- 10.2 Internal Audit Report for 2021/2022 – The Clerk had distributed this report prior to the meeting for Members to peruse. A discussion was held regarding confidential minutes and noted.
- 10.3 Annual Governance and Accountability Return for 2021/22 – The Clerk had distributed this report prior to the meeting for Members to digest the information.
- 10.4 Financial Reports – The financial reports for March 2022 were discussed by the Clerk and the bank statements verified and signed by Councilors E. A. Davison and C. Wilkinson. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 10.5 Payments – Payments proposed by Councillor L. Emery, seconded by Councillor P. Wilkinson with Councillor E. A. Davison as third signatory.

RESOLVED:-

Proposed by Councillor J. C. Davison, seconded by Councillor P. Wilkinson, all in favour, that the Annual Governance and Accountability Return for 2021/22 be signed by the Chairman and the Clerk.

Proposed by Councillor L. Emery seconded by Councillor A. W. Emery, all in favour, that the Financial Reports for March 2022 be agreed and accepted.

That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

11. 15/06/25 – CLERKS REPORT

- 11.1 Consideration and Adoption of the Revised Code of Conduct - The Clerk had distributed this document prior to the meeting for Members to digest and a discussion was held regards its contents.
- 11.2 Amendment to Standing Orders (Change of Chairmanship at the Annual Parish Council Meeting each year) – A discussion was held regarding the current custom and practice of changing the Chair at the Annual meeting each year.
- 11.3 Human Resources Meeting – The Clerk reported that the next Human Resources meeting will take place on Wednesday 23rd June 2022 at 10.00 am.
- 11.4 Football Liaison Committee Meeting – The Clerk reported that the next Football Liaison Committee Meeting will take place on Wednesday 20th July 2022 at 7.00 pm.

RESOLVED:-

Proposed by Councillor P. Wilkinson, seconded by Councillor P. L. Appleton, all in favour, with the exception of Councillor I. E. Emery, that Cheslyn Hay Parish Council adopt the Revised Code of Conduct May 2022 version.

Proposed by Councillor E. A. Davison, seconded by Councillor C. Wilkinson, all in favour, that the Clerk draft an inclusion for Standing Orders, stating that the Chairperson will be changed at the Annual Meeting each year except in exceptional circumstances.

12. 15/06/26 – CORRESPONDENCE

- 12.1 Letter from Landywood Residents Association dissolving the association after 55 years.
- 12.2 Email from resident to Councillor B. Williams regarding the under 8's play equipment – **noted**.
- 12.3 Complaint from resident regarding footpaths in Berwyn Grove, passed to County Councillor B. Williams for action – **noted**.
- 12.4 Request for donation to St. Giles Hospice.
- 12.5 South Staffordshire Council Locality Forum to discuss climate change and diversity, 30th June 2022, 6.00 – 7.30 pm (virtual).
- 12.6 Letter from resident unable to access the public footpath on Hospital Lane – **noted**.
- 12.7 Letters of thanks from the attendees at the Queens Jubilee Tea Party – **noted**.

RESOLVED:-

That the Clerk send a letter of thanks to Landywood Residents Association thanking them for their contribution to Cheslyn Hay.

That the Clerk display the Section 137 grants information in September 2022 and send notification to St. Giles Hospice.

That the Clerk email the details of South Staffordshire Council Locality Forum to all Members.

13. 15/06/27 – TABLED ITEMS

13.1 No tabled items, sent via email.

RESOLVED:-

That the Clerk email any appropriate documents to Members after this meeting.

14. 15/06/28 – CHAIRMAN’S ANNOUNCEMENTS

14.1 Councillor T. M. Boyle reported that he is still in discussion with South Staffordshire Council regarding the Section 106 monies to fund the new play equipment on Cheslyn Hay recreation ground. A proposal was made by Councillor A. W. Emery, seconded by Councillor I. E. Emery and then withdrawn after discussion in relation to purchasing new play equipment. A discussion was held regarding the purchase of static keep-fit equipment, as sited in Walsall Arboretum, to also be considered for the recreation ground.

RESOLVED:-

That the Clerk add new play equipment as an agenda item for the next Parish Council meeting.

15. 15/06/29 – SECTION 17 STATEMENT

15.1 Items 2.1 and 2.2.

16. 15/06/30 CONFIDENTIAL

16.1 A legal issue, a legal enforcement issue and a Human Resources issue were discussed.

Meeting closed at 9.55 pm.