



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 9th November 2022
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 09/11/66 PUBLIC PARTICIPATION

1.1 No members of the public in attendance.

2. 09/11/67 POLICE REPORT

2.1 PCSO Matthew Tromans reported on the crime report from the 5th October to the 7th November 2022 including anti-social behaviour in the area, vehicle crime, burglary and criminal damage.

2.2 Members requested information on car thefts, ANPR and issues with fireworks.

3. 09/11/68 MEMBERS PRESENT

3.1 Councillors : Councillor T. M. Boyle (Chair)
Councillors P. L. Appleton , E. A. Davison, J. C. Davison, A. W. Emery,
I. E. Emery, S. Hollis, G. P. Keatley, J. D. Lockley, C. Wilkinson,
P. Wilkinson, A. Woolley, B. Woolley.
County/District Councillor B. Williams
Melanie Brown – Parish Clerk

4. 09/11/69 TO ACCEPT APOLOGIES FOR ABSENCE

4.1 Apologies for absence received from Councillors L. J. Emery and J. Rochelle.

**5. 09/11/70 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS
ON ANY ITEM TO BE DISCUSSED**

5.1 No declarations of interest.

**6. 09/11/71 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH
COUNCIL MEETING – 12TH OCTOBER 2022**

6.1 That the minutes of the Parish Council meeting held on Wednesday 12th October 2022 be recorded as a true and accurate record.

RESOLVED:-

Proposed by Councillor B. Woolley, seconded by Councillor P. L. Appleton, all in favour, that the minutes of the Parish Council meeting held on Wednesday 12th October 2022 be recorded as a true and accurate record.

7. 09/11/22 COUNTY COUNCILLORS REPORT

- 7.1 County Councillor B. Williams reported that road works on Broad Lane Essington will take place at the same time as the Crematorium works take place at a cost of £700k.
- 7.2 County Councillor B. Williams will be attending a meeting tomorrow at Cannock Recycling Centre to discuss issues, he reported that industrial waste is now being tipped in Tamworth. Members discussed the issues at Cannock recycling centre and requested clarification on what type of trailers can be used to dump green waste.
- 7.3 Councillor Woolley discussed the speeding issues on Station Street and cars going up Coppice Lane the wrong way, Councillor Williams suggested he report this to the Police.
- 7.4 Councillor A. W. Emery requested that the damage to Sutherland Road is repaired as a matter of urgency and requested that a 20 mph speed limit is implemented on the Village.
- 7.5 Councillor P. L. Appleton requested Councillor Williams to thank the team who had cleaned the footpaths in Wolverhampton Road near the quarry as they had done a good job.

RESOLVED:-

That County Councillor B. Williams request guidelines for tipping waste at Cannock recycling centre, including the use of trailers and report back to the next meeting.

8. 09/11/22 DISTRICT COUNCILLORS REPORT

- 8.1 Councillor B. Williams reported that he had attended the Sutherland Road flood alleviation meeting at the Village Hall which had been really well attended and that he had been dealing with complaints and visiting businesses who had been affected by the current road closures. He has also been involved in cancelling parking enforcement tickets that had been issued in error during the road closures.
- 8.2 Councillor J. D. Lockley reported that he had attended a special meeting of the District Council to discuss the Local Plan and Members discussed the 'duty to co-operate' quota of an additional four thousand houses and the withdrawal of the Black County Councils due to the statistics changing since 2014. Members agreed that the additional 4000 houses would have a detrimental impact on South Staffordshire.
- 8.3 Councillor T. M. Boyle stated that he has been working on his submission for planning application 22/00309/COU, Elwell Nurseries on Wolverhampton Road as he has 'called-in' the application following the recommendation for approval by the Officer. This will be discussed at the Planning Meeting on Tuesday 15th November 2022 and Councillor Boyle will speak about the application. Councillor I. E. Emery requested that Members are named in the minutes whether they voted for or against the application.

RESOLVED:-

That District Councillor S. Hollis ascertain the results from the pollution control monitor on Station Street and get an update on when the pollution monitor will be available for Cheslyn Hay.

9. 09/11/74 PLANNING

- 9.1 22/00944/FUL– Relocation of fence and alteration to ground level at 35 Tudor Way, Cheslyn Hay, WS6 7LN.
- 9.2 22/00981/FUL – Proposed single storey rear extension at 176 Sutherland Road, Cheslyn Hay, WS6 7BT.
- 9.3 22/00924/FUL – Proposed conversion of existing double garage to create ground floor disabled access living facility with proposed double garage and relocated screen wall to garden at 1 Oakdene Close, Cheslyn Hay, WS6 7HF.

RESOLVED:-

That the Clerk inform South Staffordshire Council that there are no objections to planning applications 22/00981/FUL or 22/00924/FUL.

That Cheslyn Hay Parish Council object to planning application 22/00944/FUL due to the encroachment on to a public right of way, which conflicts with Policy EQ11 of South Staffordshire's Core Policy, as this will result in setting a precedent for all other properties along the walk way to extend their gardens and lead to further development. Encroachment has been an issue for several years for properties backed on to this particular footpath. Very little maintenance takes place along this walkway and it is important that enough space for pushchairs, wheelchairs and dog walkers to pass safely is maintained.

10. 09/11/75 FINANCE

- 10.1 Financial Reports – The financial reports for August and September 2022 were discussed by the Clerk and the bank statements verified and signed by Councillors C. Wilkinson and P. L. Appleton. The monthly budget reports were discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 10.2 Payments – Payments proposed by Councillor E. A. Davison, seconded by Councillor A. W. Emery with Councillor P. Wilkinson as third signatory.

RESOLVED:-

Proposed by Councillor E. A. Davison, seconded by Councillor B. Woolley, all in favour, that the Financial Reports for August and September 2022 be agreed and accepted.

That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

11. 09/11/76 – CLERKS REPORT

- 11.1 Remembrance Day arrangements - The Clerk reported that muster will be at 10.15 am at the Village Hall, leaving at 10.30 am to walk to the War Memorial. Tea and Coffee will be available at the Village Hall before the service.
- 11.2 Hanging Basket Stanchions – Discussions were held regarding the siting of the two new hanging basket stanchions. Members thought it appropriate for them to be sited at either the top or bottom end of the village.

- 11.3 Christmas Carol Concert – The Clerk reported that the Salem Church have also organised a carol concert on Friday 16th December 2022. Eighty tickets are available for our event at Cheslyn Hay Village Hall on Monday 19th December 2022 starting at 7.00 pm.
- 11.4 Community Safety Forum for Locality 3 – Councillors S. Hollis and J. D. Lockley met with Chief Inspector Chris Cotton at the Community Safety Forum for Locality 3 on the 13th October 2022 and, as they were the only participants, were able to discuss issues in Cheslyn Hay in detail.
- 11.5 Meeting with Chief Inspector Chris Cotton – SSLPT Commander – Councillors T. M. Boyle, E. A. Davison, S. Hollis, J. D. Lockley and the Clerk met with Chief Inspector Chris Cotton at the Village Hall on Friday 14th October 2022 to discuss crime in Cheslyn Hay. Crime has increased by 21% in Cheslyn Hay and Great Wyrley, mostly vehicle crime. Discussions were held as follows:-
- Neighbourhood Watch/Smart Alert;
 - Smartwater kits;
 - Vandalism on the recreation ground;
 - 7.5 ton weight restriction;
 - More visibility;
 - Parking enforcement.
- 11.6 Finance and Policies Meeting – The Clerk had distributed the draft minutes of the Finance and Policies Committee held on the 19th October 2022 to Members for their perusal before the meeting. The Chair discussed the budget items for consideration before the end of the financial year.
- 11.7 South Staffordshire Council Parish Summit – The Chair and the Clerk attended the Parish Summit on the 20th October 2022 and met with the Welfare and Benefits Teams, Citizens Advice, Credit Union, Housing Plus and Warmer Homes. Discussions were held on Cyber Security and a break-out session was held with other Parishes from Locality 3 and some of the groups attending wish to use the facilities at the Village Hall.
- 11.8 Meeting with Police Liaison Officer/Crime Prevention Officer – The Chair met with the Police Liaison Officer and Crime Prevention Officer at the under 8's play area in order to discuss the application for CCTV for the area.
- 11.9 Campions Wood Quarry Liaison Meeting – Councillor I. E. Emery updated Members on the Campions Wood Quarry Liaison Committee Meeting held on Wednesday 2nd November 2022 at 3.00 pm. Councillor P. L. Appleton was also in attendance. The lifespan of the quarry was discussed, tree work proposals including tree protection, speed of HGV's using the Wolverhampton Road and the requirement for speed indicator signs.
- 11.10 Councillor A. W. Emery discussed the issue of Glenthorne School where local children are not able to find places, Members suggested contacting the school or Staffordshire County Council for their admissions policy.
- 11.11 The Clerk reported that the revised proposals for the 2023 Boundary Review have now been published, closing date is the 5th December 2023 for comment.
- 11.12 The Clerk reported that a quotation to repair the Village Hall floor during recess next Summer has been received and the this was discussed by Members.

RESOLVED:-

That the Clerk look at appropriate sites for the two new hanging basket stanchions and report back the findings to Members.

Proposed by Councillor I. E. Emery, seconded by Councillor S. Hollis that the Clerk investigate the SmartWater kits and notices to deter burglaries in Cheslyn Hay.

Proposed by Councillor S. Hollis, seconded by Councillor J. C. Davison, that the Clerk purchase the items listed at 7.1 of the minutes before the end of the financial year.

Proposed by Councillor J. C. Davison, seconded by Councillor E. A. Davison, all in favour that the Clerk request a quotation from the District Valuer in relation to the Allotments Site and that hirers of the Village Hall now pay their invoices on issue rather than 30 days from the date of the invoice.

That the Clerk investigate the erection of speed indicator signs for the Wolverhampton Road with the Police Liaison Officer at South Staffordshire Council.

Proposed by Councillor C. Wilkinson, seconded by Councillor A. Woolley, all in favour, that the Clerk arrange for the Village Hall main hall floor to be repaired in the Summer recess 2023.

12. 09/11/77 – CORRESPONDENCE

- 12.1 Request from a resident, via Staffordshire Police, to remove the youth shelter next to the Police Station following anti-social behaviour during the evening and weekends.
- 12.2 Severn Trent Water are at the Village Hall tomorrow between 10.00 am and 2.00 pm for a drop-in session to discuss their projects, all Parish Councillors are welcome to attend – **noted.**
- 12.3 Letter from Lower Penn Council and a response from South Staffordshire Council with regard to the Black Country Housing Plan and the decision by Dudley Council to pull out of the plan – **noted.**
- 12.4 Response from South Staffordshire Council regarding Cheslyn Hay pollution monitor, request for works to bin outside Glenthorne Shops and additional road sweeping – **noted.**
- 12.5 South Staffordshire Council Review of Polling Stations, closing date 27th November 2022.
- 12.6 South Staffordshire Council Section 106 Grants – The Chair and the Clerk have been informed that it is unlikely that there will be any further Section 106 funds for phase 2 of the Saredon Road development.
- 12.7 South Staffordshire Council – Local plan consultation document will be delivered this week and then consultation will commence – **noted.**
- 12.8 South Staffordshire Council – Residents survey now open – **noted.**
- 12.9 South Staffordshire Council – Localities Forum is taking place online on Thursday 24th November 2022, 6.00 – 8.00 pm, two volunteers required from each Parish – **noted.**

RESOLVED:-

That the Clerk request the Police to inform the resident requesting the youth shelter to be moved that CCTV cameras will soon be in operation on site to monitor the anti-social behaviour.

That the Clerk inform South Staffordshire Council that polling stations should be near electors, currently electors have to travel from the top or bottom of the village to reach their polling station and it is difficult for electors without transport or access issues.

That the Clerk ascertain how and where the section 106 funds are being spent for new housing developments on Saredon Road and Landywood Lane.

13. 09/11/78 – TABLED ITEMS

- 13.1 Balance sheet and Treasurers report from Cheslyn Hay Community Allotments for 2021/22.
- 13.2 South Staffordshire Council – Bulb planting event on Monday 21st November 2022, 9.30 am – 12.30 pm.
- 13.3 Street Scene Update – October 2022.

RESOLVED:-

That the Clerk email any appropriate documents to Members after this meeting.

14. 09/11/79 – CHAIRMAN’S ANNOUNCEMENTS

- 14.1 No Chairman’s Announcements.

15. 09/11/80 – SECTION 17 STATEMENT

- 15.1 Items 2.1, 7.3, 11.4, 11.5, 11.8 and 12.1.

16. 09/11/81 CONFIDENTIAL

- 16.1 A legal issue, and an enforcement issue were discussed.

Meeting closed at 9.25 pm.