



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 11th January 2023
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 11/01/98 PUBLIC PARTICIPATION

1.1 No members of the public in attendance.

2. 11/01/99 POLICE REPORT

2.1 The Clerk discussed the crime report from the 14th December 2022 to the 9th January 2023 for Cheslyn Hay including burglary (residential and business), vehicle crime, anti-social behaviour and community nuisance.

RESOLVED:-

That the Clerk clarify the difference between the anti-social behaviour category and the community nuisance category with the PCSO's.

3. 11/01/100 MEMBERS PRESENT

3.1 Councillors : Councillor T. M. Boyle (Chair)
Councillors P. L. Appleton , E. A. Davison, J. C. Davison, A. W. Emery,
I. E. Emery, L. J. Emery, J. D. Lockley, J. Rochelle, C. Wilkinson,
P. Wilkinson, A. Woolley and B. Woolley
County/District Councillor B. Williams
Melanie Brown – Parish Clerk

4. 11/01/101 TO ACCEPT APOLOGIES FOR ABSENCE

4.1 Apologies for absence received from Councillors S. Hollis and G. P. Keatley.

5. 11/01/102 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS ON ANY ITEM TO BE DISCUSSED

5.1 Councillor L. J. Emery in relation to agenda item 10 (payments).

6. 11/01/103 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 14TH DECEMBER 2022

- 6.1 That the minutes of the Parish Council meeting held on Wednesday 14th December 2022 be amended at 8.2 (District Councillors Report) to include information required relating to the spending of section 106 grants in Cheslyn Hay and Great Wyrley.

Proposed by Councillor C. Wilkinson, seconded by Councillor P. Wilkinson, all in favour, that, with the amendment at 8.2, the minutes of the Parish Council meeting held on Wednesday 14th December 2022 be recorded as a true and accurate record.

7. 11/01/104 COUNTY COUNCILLORS REPORT

County Councillor B. Williams reported on the following County Council issues :-

- 7.1 Chief Executive John Henderson of Staffordshire County Council has resigned from his post and will remain in post until his successor is appointed.
- 7.2 Jobs are available at Staffordshire County Council, please check the website for details.
- 7.3 Following the road diversions from works carried out on Station Street and New Horse Road, Staffordshire County Council have confirmed that they are ultimately responsible for repairing the roads and pavements damaged during the diversion route.
- 7.4 Mount Close will be blocked off at Sutherland Road from 20th February – 20th March 2023, access for frontages only, Members requested Councillor Williams to establish if the works at New Horse Road will be completed by then.
- 7.5 Major Highways improvement will be taking place on the A460 (Middle Hill) and the island will be re-surfaced, works will take place during the night starting on the 23rd January for two weeks, Wolverhampton Road residents have been notified individually.
- 7.6 Councillor B. Woolley reported on the issues with parking since the closure of Station Street and New Horse Road and asked for the Parish Councils and County Councillors support to obtain an advisory disabled parking bay outside of two properties in Station Street, Cheslyn Hay.
- 7.7 The Clerk reported that County Councillor Kath Perry has requested the Clerk to inform Members that road sweepers will be in Cheslyn Hay next week and to enquire if Members have any issues that they wish to raise at her scheduled meeting with Staffordshire County Council Highways. Members requested the following issues to be discussed and information provided :-
- Members report that all footpaths in Cheslyn Hay need serious works and requested a programme or forward plan? Can the Parish Council identify a priority list for future works?
 - Request for information – Members requested details of when the footpath works on Holly Lane, Streets Lane, Strawberry Lane and associated side streets were scheduled and completed, how much pavement was resurfaced and who was the appointed contractor.
 - Members enquired why Virgin Media have not been back to repair alleged defects in the footpaths around the Village, even though they were reported within the timescale required?
 - Councillor Davison reported a dangerous tree at the rear of a property on the 3rd May 2022 and no update has been received in seven months.
 - Members alleged that all footpaths between housing estates and public rights of way in Cheslyn Hay have been neglected and trees are in poor state of repair, are there any works scheduled to rectify this?
 - Members alleged that drains are continually blocked on the Littlewood estate, are any drainage works identified in this area?

RESOLVED:-

That the Clerk write a letter of support from Cheslyn Hay Parish Council for an advisory disabled bay (unenforceable) outside of two properties in Station Street and that the Clerk enquire if the County Councillors will also support this application.

That the Clerk request County Councillor Kath Perry to raise the issues and requests for information at 7.7 at her next meeting with Staffordshire County Council Highways.

8. 11/01/105 DISTRICT COUNCILLORS REPORT

- 8.1 District Councillor J. D. Lockley reported that he, and other District Councillors, had attended a virtual teams meeting to discuss pre-applications for three sites in Cheslyn Hay and Great Wyrley and discussions were held regarding Section 106 monies.
- 8.2 District Councillor B. Williams reported that South Staffordshire Council are holding back the Local Plan due to the uncertainty with the levelling up agenda and the NPPF discrepancy in figures. He also suggested Members attend the Parish Summit on Friday 10th February 2023 at 9.00 am.
- 8.3 Councillor P. L. Appleton requested that notifications are sent through to Parish Councils when planning applications are refused or approved.

RESOLVED:-

That District Councillors request that notifications are sent through to Parish Councils, as detailed at 8.3.

9. 11/01/106 PLANNING

- 9.1 No planning applications for consideration.

10. 11/01/107 FINANCE

- 10.1 Financial Reports – The financial reports for November 2022 were discussed by the Clerk and the bank statements verified and signed by Councillors P. Wilkinson and A. W. Emery. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 10.1 Payments – Payments proposed by Councillor P. Wilkinson, seconded by Councillor C. Wilkinson with Councillor P. L. Appleton as third signatory.

RESOLVED:

Proposed by Councillor P. Wilkinson, seconded by Councillor B. Woolley, all in favour, that the Financial Reports for November 2022 be agreed and accepted.

That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

That the Clerk speak to the Trussell Trust Food Bank regarding the unrepresented cheque.

11. 11/01/108 – CLERKS REPORT

- 11.1 Cheslyn Hay Polling Stations – The Clerk reported that the issue of electors having to travel from the bottom of the Village past two polling stations is unable to be resolved at present as there is no feasible solution as there are insufficient polling stations available in Cheslyn Hay and the current stations do not have double capacity. The Parish Council can request a change in the Community Governance Review.
- 11.2 Seasonal Decorations – The Clerk reported that there were issues highlighted on a routine inspection for the seasonal decorations this year that need to be rectified before permissions are granted next year.
- 11.3 Parish Summit – The Clerk reported that the next Parish Summit will be held on Friday 10th February 2023, starting at 9.00 am at South Staffordshire Council, Codsall. South Staffordshire Council are asking Parish Council’s to become involved in the next Parish Summit and Parish Councillors are welcome to present an item or contribute to an agenda item.
- 11.4 Meeting with Leader/CEO of South Staffordshire Council – The Clerk reported that the Clerk and the Chairman will be meeting with the Leader and CEO of South Staffordshire Council on Thursday 9th February 2023 and requested Members input on the discussions to be held.
- 11.5 Internal Auditors – The Clerk reported that two applications have been received for the post of Internal Auditor at Cheslyn Hay Parish Council and the applications were discussed.

RESOLVED:-

Proposed by Councillor L. J. Emery, seconded by Councillor C. Wilkinson, that the Clerk enquire if the Elections Team could place three boxes in each polling station so residents could attend the easiest station to access. That the Clerk request the removal of Saredon Parish electors on the electors roll and the addition of Highfield Park electors before the next election.

That the Clerk request a list of authorised contractors for seasonal decorations in Staffordshire.

That the Clerk send details of the Parish Summit to all Members.

Members requested that the reduction in services, the planning system, planning enforcement, section 106 funding and access to reports detailing monies spent in Cheslyn Hay are discussed with the Leader and CEO at South Staffordshire on the 9th February 2023.

Proposed by Councillor J. C. Davison, seconded by Councillor P. Wilkinson, all in favour, that the Clerk send a formal proposal letter to the chosen Internal Auditor for 2023-24.

12. 11/01/109 – CORRESPONDENCE

- 12.1 Response from South Staffordshire Council regarding the spending of section 106 funds in both Cheslyn Hay and Great Wyrley, spending in both areas has been allocated to ‘future open space maintenance’ – **noted**.
- 12.2 Response from the Planning Officer in relation to Planning Application 22/00309/COU, Elwell Nurseries, Wolverhampton Road, they do not have the resources to attend Parish Council meetings.
- 12.3 Letter from resident in Station Street complaining about the footpaths in Station Street and around the War Memorial.
- 12.4 Letter from resident requesting work experience at the Parish Council.
- 12.5 Consultation on division boundaries for Staffordshire County Council.

RESOLVED:

That the Clerk inform the Planning Officer that Members of the Parish Council will go to Codsall to discuss planning application 22/00309/COU.

That the Clerk refer the complaint about footpaths in Station Street to the County Councillors for a response.

That the letter requesting work experience is referred to the Human Resources Committee for discussion.

That the Clerk add the consultation on division boundaries for Staffordshire County Council as an agenda item for the next meeting.

13. 11/01/110 – TABLED ITEMS

- 13.1 No tabled items.

14. 11/01/111 – CHAIRMAN’S ANNOUNCEMENTS

- 14.1 The Chairman thanked Cheslyn Hay Community Choir for the Carol Concert on the 19th December 2022 which was well attended and well received.

15. 11/01/112 – SECTION 17 STATEMENT

- 15.1 Item 2.1.

16. 11/01/113 CONFIDENTIAL

- 16.1 No items for discussion.

Meeting closed at 9.15 pm.