



CHESLYN HAY PARISH COUNCIL

AGENDA

**For the Parish Council meeting to be held on
Wednesday 8th February 2023
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

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| 1. Public Participation (subject to room limits).
<i>Persons wishing to speak to contact the Clerk prior to the meeting</i> | 10 minutes |
| 2. PCSO – <i>Police Report.</i> | |
| ----- Formal Session ----- | |
| 3. To record Members present. | |
| 4. To accept apologies for absence. | |
| 5. To record declarations of interest from Members on any item to be discussed. | |
| 6. To approve and sign the minutes of the last Parish Council Meeting –
<i>11th January 2023.</i> | |
| 7. County Councillors Report. | 10 minutes |
| 8. District Councillors Report. | 10 minutes |
| 9. Planning:- | |
| (a) <u>23/00004/FULHH</u> - Single storey rear extension, new pitch roof replacing side flat roof with associated works at 2 Bridge Avenue, Cheslyn Hay, WS6 7EP. | 10 minutes |
| (b) <u>22/00887/FUL</u> – Six one bedroom apartments with associated parking and landscaping, replacing existing commercial unit at 55 High Street, Cheslyn Hay, WS6 7AD (<i>description change</i>). | |

10. Finance:-

15 minutes

Report 1 – To consider and approve the following reports:-

- (a) Summary income and expenditure against budget report – 01.01.23
- (b) Bank reconciliation statement as at 31st December 2022
- (c) Expenditure listing for period 1st December – 31st December 2022
- (d) Income listing for period 1st December – 31st December 2022

Report 2 – Payments

- (a) To receive and approve outstanding invoices to date:-

➤ A list on green paper will be circulated at the meeting

11. Clerks Report to include:-

30 minutes

- (a) Cheslyn Hay Polling Stations
- (b) Consultation on division boundaries for Staffordshire County Council – closing date 20th March 2023 (*green papers*)
- (c) Minutes of the Budget and Precept Meeting held on the 25th January 2023 (*yellow papers*)
- (d) Section 137 Grants/Donations
- (e) His Majesty King Charles III's Coronation
- (f) Election Timetable
- (g) Signature of Exclusive Rights

12. Correspondence.

13. Tabled items.

14. Chair's Announcements.

15. Section 17 Statement.

16. Confidential Items.

Note 1 – Finance Statement

The mover and seconder of the Finance Report normally sign the cheques, together with a third Councillor, all three Councillors must be on the Council's list of authorised signatories at the bank.

Note 2 – Section 17 Statement

Clerk to note any decisions made at the Parish Council Meeting which have implications in relation to crime, disorder, anti-social behaviour or Community Safety in general.

Note 3 – Confidential Statement

If items of a confidential nature are to be discussed then the Local Government Act 1972 can be invoked to clear the chamber of Press and Public as follows – 'Under Section 100A of the Local Government Act 1972 it is resolved that the public be excluded from the meeting when following items are considered for the reasons set out below: description of exempt information to be referenced to paragraph numbers E1, E2 and E3 in Schedule 12A of the Local Government Act 1972, Section 100A'.