



CHESLYN HAY PARISH COUNCIL

PARISH COUNCIL MEETING

held on Wednesday 8th February 2023

at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

1. 08/02/114 PUBLIC PARTICIPATION

1.1 No members of the public in attendance.

2. 08/02/115 POLICE REPORT

- 2.1 The Clerk distributed the crime and anti-social behaviour report from the 7th January 2023 to the 7th February 2023 for Cheslyn Hay, including burglary (residential and business), vehicle crime, anti-social behaviour and community nuisance.
- 2.2 The Police have requested feedback on the new style report and any significant concerns to follow up on before the next meeting.
- 2.3 The Clerk reported that Chief Inspector Cotton will be holding a surgery at the Hollybush Garden Centre on the 24th February 2023 between 10.00 am and 12 midday.

RESOLVED:-

That the Clerk inform the Police that Parish Council Members like the new style report.

That the Clerk inform the PCSO's that the areas of concern to follow up on before the next meeting are as follows:-

- **Inconsiderate Parking and enforcement of double yellow line parking**
- **Amount of gas cylinders that are around Cheslyn Hay recreation ground**
- **Suspicious characters looking at cars near the recreation ground over a period of a few nights.**

3. 08/02/116 MEMBERS PRESENT

3.1 Councillors : Councillor T. M. Boyle (Chair)
Councillors E. A. Davison, J. C. Davison, A. W. Emery,
I. E. Emery, S. Hollis, J. D. Lockley, J. Rochelle, C. Wilkinson,
P. Wilkinson, A. Woolley and B. Woolley
County/District Councillor B. Williams
Melanie Brown – Parish Clerk

4. 08/02/117 TO ACCEPT APOLOGIES FOR ABSENCE

4.1 Apologies for absence received from Councillors P. L. Appleton, L. J. Emery, G. P. Keatley and County Councillor K. Perry.

5. 08/02/118 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS ON ANY ITEM TO BE DISCUSSED

5.1 No declarations of interest.

6. 08/02/119 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 11TH JANUARY 2023

6.1 That the minutes of the Parish Council meeting held on Wednesday 11th January 2023 are a true and accurate record.

Proposed by Councillor B. Woolley, seconded by Councillor A. Woolley, all in favour, that the minutes of the Parish Council meeting held on Wednesday 11th January 2023 be recorded as a true and accurate record.

7. 08/02/120 COUNTY COUNCILLORS REPORT

7.1 County Councillor B. Williams reported on the following County Council issues :-

- Gritting programme has provided 21,000 treatments across 70,000 miles in Staffordshire;
- Another buttress has been approved for Champions Wood Quarry;
- Covid has not disappeared so please be aware, Staffordshire Connect is leading a 'Healthy Lifestyles' campaign.

7.2 The Clerk distributed the response to requests for information to Members present and a discussion was held regarding the contents, Members noted the majority of work was planned and asked for clarification on timescales.

RESOLVED:-

That County Councillor B. Williams investigate the following:-

- **Timescales for repairing the footpaths on the diversion route (Westbourne Avenue and Sutherland Road) and other planned work on the request for information;**
- **Request for a halt sign at the bottom of Littlewood Lane/Littlewood Road and repairs to the cracks in the road where the buses turn around;**
- **Request for yellow lines both sides of Westbourne Avenue adjacent to Station Street;**
- **Request for the white stop lines to be re-instated at the War Memorial;**
- **Request for information on the ategories of the 200 tasks that have been completed in Cheslyn Hay on the Highways system.**

8. 08/02/121 DISTRICT COUNCILLORS REPORT

8.1 District Councillor S. Hollis reported that he has spoken to Chief Inspector Chris Cotton regarding the asylum seekers accommodated at two Cannock hotels, the Police confirmed that no incidents have been reported to date.

- 8.2 District Councillor J. D. Lockley reported asylum seekers have also been placed in hotels in Penkridge and works are in progress to find them some type of charity work to carry out as they are unable to work until their claims are settled. He also reported that the District Council are moving away from face-to-face to digital working which does not always work within an elderly population with no computer or internet access. A discussion was held regarding a community office/neighbourhood office in Cheslyn Hay where a peripatetic officer could visit once per month. He also reported that there are no buses from Cheslyn Hay to Great Wyrley which is making it difficult for residents to visit the local post office and doctor's surgeries.
- 8.3 District Councillor B. Williams reported that the swimming pool in Cheslyn Hay has been refurbished and they are currently looking to train lifeguards.

RESOLVED:-

That the Clerk write to South Staffordshire Council requested a peripatetic officer to visit Cheslyn Hay once per month in a neighbourhood setting.

That County Councillor B. Williams investigate the subsidy for bus services between Cheslyn Hay and Great Wyrley.

9. 08/02/122 PLANNING

- 9.1 23/00004/FULHH - Single storey rear extension, new pitch roof replacing side flat roof with associated works at 2 Bridge Avenue, Cheslyn Hay, WS6 7EP.
- 9.2 22/00887/FUL - Six one bedroom apartments with associated parking and landscaping, replacing existing commercial unit at 55 High Street, Cheslyn Hay, WS6 7EP.

RESOLVED:-

That the Clerk inform South Staffordshire Council that there are no objections/comments in relation to planning application 23/00004/FULHH.

That the Clerk inform South Staffordshire Council that Cheslyn Hay Parish Council object to planning application 22/00887/FUL on the grounds of over-development in the area and Highway Safety. There is not enough off-road parking in the area and the Parish Council request that the Highways Authority and the Planning Officer conduct a site visit to check the access to the site with its close proximity to Cross Street.

10. 08/02/123 FINANCE

- 10.1 Financial Reports – The financial reports for December 2022 were discussed by the Clerk and the bank statements verified and signed by Councillors C. Wilkinson and A. Woolley. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 10.1 Payments – Payments proposed by Councillor C. Wilkinson , seconded by Councillor B. Woolley with Councillor E. A. Davison as third signatory.

RESOLVED:

Proposed by Councillor S. Hollis, seconded by Councillor B. Woolley, all in favour, that the Financial Reports for December 2022 be agreed and accepted.

That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

11. 08/02/124 – CLERKS REPORT

- 11.1 Cheslyn Hay Polling Stations – The Clerk reported that generic polling stations are not possible due to the security risk of persons voting at more than one station. Cheslyn Hay Working Mens Club and Glenthorne School will not be available this year, any suggestions for alternative venues to the Elections Office.
- 11.2 Consultation on Division Boundaries for Staffordshire County Council - The Clerk had distributed this item prior to the meeting and a discussion was held regarding the two-Member ward.
- 11.3 Minutes of the Budget and Precept Meeting - The Clerk had distributed the minutes prior to this meeting and reported that the funding for the play equipment has now opened, closing date 19th March, clarification has been sought for some of the criteria.
- 11.4 Section 137 Grants/Donations - The Clerk read the two applications for section 137 grants /donations.
- 11.5 His Majesty King Charles III’s Coronation - The Clerk enquired what Members would like to do to mark the Coronation of King Charles and reported that a £10k Lottery Fund has been set up to assist with the celebrations.
- 11.6 Election Timetable - The Clerk has sent out the elections timetable and will be attending election training on the 13th February 2023. Discussions were held regarding purdah starting on the 22nd March until the election date and the costs involved if wards are contested. Voter ID is required for the first time this year.
- 11.7 Signature of Exclusive Rights - Exclusive Rights Certificates signed for Edwards and Roe by the Chairman and the Clerk.
- 11.8 Finance and Policies Meeting - The Clerk is cancelling the Finance and Policies Meeting scheduled for the 22nd February until the Internal Auditor has visited on the 3rd March 2023.

RESOLVED:-

That the Clerk respond to the consultation on Division Boundaries for Staffordshire County Council stating the Parish Council’s preference for one ward Member to aid with responsibility and accountability.

Proposed by Councillor T. M. Boyle, seconded by Councillor E. A. Davison, all in favour, that the minutes of the Budget and Precept meeting held on the 25th January 2023 are a true and accurate record.

Proposed by Councillor J. C. Davison, seconded by Councillor S. Hollis, all in favour, that £100.00 is donated to West Midlands Hedgehog Rescue.

Proposed by Councillor B. Woolley, seconded by Councillor A. W. Emery, all in favour, that an Emergency bleed kit is purchased to be sited at the co-op Cheslyn Hay (pending permissions).

That the Clerk apply for the National Lottery Fund to dedicate the Chapel Square Memorial Garden as part of the celebrations for His Majesty King Charles III.

Chairman’s Signature :

12. 08/02/125 – CORRESPONDENCE

- 12.1 South Staffordshire Council - dog 'poop' bags have been purchased by South Staffordshire Council for £25.00 for 1000.
- 12.2 South Staffordshire Council have published Kinver's Neighbourhood Plan should the Parish Council wish to comment - **noted**.
- 12.3 Training for Parish Councillors and Clerks with respect to Section 106 funding on Wednesday 2nd March and Wednesday 15th March between 6.00 and 7.30 pm.
- 12.4 CPRE have a Membership scheme with access to planning advisor for £60.00 per year.
- 12.5 South Staffordshire Council - Response from Planning Case Officer in relation to the planning decision 22/00309/COU at Elwell Nurseries, Wolverhampton Road.

RESOLVED:

That the Clerk purchase dog 'poop' bags to give to residents on request.

That the Clerk email Members with details of the Section 106 training on the 2nd and 15th March 2023.

That the Clerk investigate the CPRE Membership scheme with regard to the planning advice and join if acceptable.

That the Chairman and the Clerk speak to the Chief Executive regarding the response from the Planning Case Officer at their scheduled meeting on the 9th February 2023.

13. 08/02/126 – TABLED ITEMS

- 13.1 No tabled items.

14. 08/02/127 – CHAIRMAN'S ANNOUNCEMENTS

- 14.1 The Chairman discussed the Accounts and Budget detail for South Staffordshire Council.

15. 08/02/128 – SECTION 17 STATEMENT

- 15.1 Item 08/02/115 and 08/02/121.

16. 08/02/129 CONFIDENTIAL

- 16.1 No items for discussion.

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Meeting closed at 8.55 pm.