



## **CHESLYN HAY PARISH COUNCIL**

### **PARISH COUNCIL MEETING**

**held on Wednesday 8<sup>th</sup> March 2023**

**at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

#### **1. 08/03/130 PUBLIC PARTICIPATION**

- 1.1 Residents attended the meeting to raise their concerns regarding planning application 23/00175/FUL, installation of small industrial wind turbine to supplement green energy strategy at BS Eatons Limited, WS6 7EY.
- 1.2 The Clerk disseminated details of the application to Members present.

#### **RESOLVED:-**

**That the Clerk inform South Staffordshire Council that Members of the public spoke at the Public Participation session to express their concerns regarding the location, distance to closest properties affected, noise affecting other properties in the village (dependent on air dispersal) and the effect on birds.**

**In light of the objections from local residents, Cheslyn Hay Parish Council propose that an alternative site is sought for the wind turbine at the bottom of the BS Eatons site, adjacent to the Truck Island, where there are no residential properties to be affected.**

#### **2. 08/03/131 POLICE REPORT**

- 2.1 The Clerk discussed the Crime and Anti-Social behaviour report for Cheslyn Hay from the 8<sup>th</sup> February to the 4<sup>th</sup> March 2023.

#### **RESOLVED:-**

**That the Clerk inform the PCSO's that the areas of concern for the 'you said –we did' section are as follows :-**

- **Large gas bottles have been collected by volunteer litter pickers along the Wolverhampton Road;**
- **Noise nuisance case on Littlewood Road, Councillor P. Wilkinson awaiting a response.**

#### **3. 08/03/132 MEMBERS PRESENT**

- 3.1 Councillors : Councillor T. M. Boyle (Chair)  
Councillors P. L. Appleton, E. A. Davison, J. C. Davison, L. J. Emery,  
S. Hollis, J. D. Lockley, J. Rochelle, C. Wilkinson, P. Wilkinson,  
A. Woolley and B. Woolley  
County/District Councillor B. Williams  
Melanie Brown – Parish Clerk

**4. 08/03/133 TO ACCEPT APOLOGIES FOR ABSENCE**

4.1 Apologies for absence received from Councillors A. W. Emery, I. E. Emery and G. P. Keatley.

**5. 08/03/134 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS ON ANY ITEM TO BE DISCUSSED**

5.1 Councillor B. Woolley and Councillor L. J. Emery declared an interest in the financial reports at agenda item 10.

**6. 08/03/135 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 8<sup>TH</sup> FEBRUARY 2023**

6.1 That the minutes of the Parish Council meeting held on Wednesday 11<sup>th</sup> January 2023 are a true and accurate record.

**Proposed by Councillor B. Woolley, seconded by Councillor C. Wilkinson, all in favour, that the minutes of the Parish Council meeting held on Wednesday 8<sup>th</sup> February 2023 be recorded as a true and accurate record.**

**7. 08/03/136 COUNTY COUNCILLORS REPORT**

7.1 County Councillor B. Williams reported on the following County Council issues :-

- Gritting programme is being completed across Staffordshire following the recent snowfall and icy surfaces;
- The 'Ironman' competition will be taking place on the 11<sup>th</sup> June 2023 in Staffordshire;
- Staffordshire day is on the 1<sup>st</sup> May 2023, County Councillor Williams advised all Parish Council's to fly the Staffordshire flag, a discussion was held regarding where they can be purchased.

7.2 Councillor Lockley requested an update on timescales for the footpath repairs on the pavements following the diversion route road closures for works on New Horse Road.

**RESOLVED:-**

**That County Councillor B. Williams update the Parish Council on timescales for the repair of the footpaths on the diversion route (Sutherland Road and Westbourne Avenue).**

**That the Clerk order two Staffordshire flags to be flown on the 1<sup>st</sup> May 2023.**

**8. 08/03/137 DISTRICT COUNCILLORS REPORT**

8.1 District Councillor J. D. Lockley reported that he and Councillor Hollis had attended the mandatory Section 106 meeting, which he encourages everyone from the Parish to attend, which explained the procedure for obtaining Section 106 funding. The Clerk and the Chairman will attend on the 16<sup>th</sup> March 2023.

8.2 District Councillor J. D. Lockley reported that he had attended the public meeting with Chief Inspector Cotton at the Hollybush Garden Centre on the 17<sup>th</sup> March 2023, only one person attended and security leaflets were distributed. Councillor Lockley was disappointed at the lack of advertising of the event.

8.3 District Councillor S. Hollis has spoken to Kelly Harris at South Staffordshire Council regarding issues with the new housing development on Saredon Road, the issues are not planning matters but she has volunteered to speak to Housing Plus and respond to Councillor Hollis.

**9. 08/03/138 PLANNING**

- 9.1 23/00175/FUL – Installation of small industrial wind turbine to supplement green energy strategy at BS Eatons, Coppice Lane, WS6 7EY.

**RESOLVED:-**

**See comments at 1.1.**

**10. 08/03/139 FINANCE**

- 10.1 Financial Reports – The financial reports for January 2023 were discussed by the Clerk and the bank statements verified and signed by Councillors C. Wilkinson and A. Woolley. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 10.2 Payments – Payments proposed by Councillor E. A. Davison, seconded by Councillor L. J. Emery with Councillor S. Hollis as third signatory.

**RESOLVED:**

**Proposed by Councillor A. Woolley, seconded by Councillor L. J. Emery, all in favour, that the Financial Reports for January 2023 be agreed and accepted.**

**That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.**

**11. 08/03/140 – CLERKS REPORT**

- 11.1 Traffic Issues – The Chairman requested a visit from County Council Highways takes place to look at a solution for the traffic issues on Station Street.
- 11.2 Election Update and Costings - The Clerk reported on the election costs involved should wards be contested at the upcoming elections, charges have been based on administration involved in processing nomination forms and running the election.
- 11.3 Play equipment funding - The Clerk reported that Members of the Recreation Ground Committee had met with a playgroup provider on site on the 16<sup>th</sup> February and two other providers have been invited for quotation.
- 11.4 Meeting with the Chief Executive and Leader of South Staffordshire Council - The Chairman and the Clerk met with the Chief Executive and the Leader of South Staffordshire Council to discuss the following outstanding issues:-
- CCTV for Station Street under 8's play area
  - Permissions to access footpaths/removal of bollards if necessary
  - Section 106 funding
  - Chapel Square Remembrance Garden
  - Zion Close access
  - By-laws for 'dogs on leads' in Cheslyn Hay recreation ground
  - Welfare Officers visiting Cheslyn Hay village hall
  - Planning enforcement
  - Breakdown of spending in Cheslyn Hay
  - Planning permission – it was agreed that an officer would meet with representatives of the Parish Council to discuss a local issue.
- 11.5 Meeting with Planning Officers – The Chairman, Councillors E. A. Davison, J. C. Davison and the Clerk met with Annette Roberts at South Staffordshire Council today to discuss approval of a recent planning application in Cheslyn Hay.

- 11.6 Update on the Parish Summit 10<sup>th</sup> February 2023 - The Chairman, Councillors C. and P. Wilkinson and the Clerk attended the Parish Summit which was structured around the health and wellbeing agenda. South Staffordshire Council are offering a pilot 'Cyber Security' project and a meeting will be held shortly inviting Parish Councils.
- 11.7 Meeting with Staffordshire County Council Public Rights of Way Officer - The Chairman, the Clerk and the grounds staff met with the Public Rights of Way Officer on the 2<sup>nd</sup> March 2023 to discuss accessing the footpath at the rear of the Mary Rose Public House and adjacent footpaths 23 and 32 in order to carry out maintenance. A motorbike inhibitor for Low Street was also discussed along with footpath markers, a larger copy of the definitive map and funding for three-tier working.
- 11.8 Turning Circle Rosemary Road – Maintenance to the turning circle at the bottom of Rosemary Road was discussed which currently does not have any ownership details at Land Registry.
- 11.9 Finance and Policies Meeting - The Clerk has scheduled the next Finance and Policies meeting for 7.00 pm on the 29<sup>th</sup> March 2023.
- 11.10 Annual Meeting – The Clerk reported that the date of the Annual Meeting may have to be changed dependent on seats being contested in the forthcoming elections.

**RESOLVED:-**

**That the Clerk request the County Council Highways department to meet on site at Station Street between the hours of 3.30 pm and 5.00 pm to look at a resolution for the traffic issues.**

**That the Clerk attend the meeting to investigate South Staffordshire Council's 'Cyber Security' project.**

**That the Clerk apply for any three-tier working funding to complete maintenance works on District and County land footpaths.**

**That the Clerk contact the Parish Council's insurers regarding works on Rosemary Road turning circle.**

**2. 08/03/141 – CORRESPONDENCE**

- 12.1 Complaint from resident regarding orange clay outside Campions Wood Quarry leaving deposits on his car, referred to County Councillors for action – **noted**.
- 12.2 Cannock Council – call for new site development in 2023 – **noted**.
- 12.3 Letter from Lower Penn Parish Council to South Staffordshire District Council regarding the impact of Local Plans – **noted**.
- 12.4 South Staffordshire District Council – Consultation on proposal to increase the fares charged by Hackney Carriages in South Staffordshire (1 supplier) – consultation runs from 1<sup>st</sup> – 28<sup>th</sup> March 2023 – **noted**.
- 12.5 South Staffordshire District Council – Response to community concerns regarding asylum seekers at Roman Way Hotel – **noted**.
- 12.6 South Staffordshire District Council – Locality 3 meeting on Tuesday 14<sup>th</sup> March at 6.00 – 7.30 pm to discuss Climate Change and Community Safety and Engagement – **noted**.

**13. 08/03/142 – TABLED ITEMS**

- 13.1 No tabled items.

**14. 08/03/143 – CHAIRMAN’S ANNOUNCEMENTS**

14.1 No Chairman’s Announcements.

**15. 08/03/144 – SECTION 17 STATEMENT**

15.1 Items 2.1 and 12.5.

**16. 08/03/145 CONFIDENTIAL**

16.1 Resolutions from the Human Resources Committee – 18<sup>th</sup> January 2023 and a planning enforcement issue.

**Meeting closed at 9.15 pm.**