



FOR ENQUIRIES TELEPHONE : 01922 410483

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CHESLYN HAY PARISH COUNCIL

Village Hall, Pinfold Lane, WS6 7HP

VILLAGE HALL HIRE CHARGES

1 April 2023 – 31 March 2024

DAYTIME HIRE CHARGES (before 5.30 pm Monday – Friday)

ROOM		£
Main Hall	Per Hour	10.00
Cadman Suite	Per Hour	10.00
Council Chamber	Per Hour	10.00
Meeting Room	Per Hour	10.00

DAYTIME HIRE CHARGES (Saturday and Sunday)

ROOM		£	£*
Main Hall	Per Hour	20.00	28.10
Cadman Suite	Per Hour	15.00	21.60
Cadman Suite	Per 3 Hours	38.00	52.00
Main Hall and Cadman Suite	Per Hour	30.00	37.00
Council Chamber	Per Hour	15.00	21.20
Council Chamber	Per 3 Hours	38.00	51.00
Meeting Room	Per Hour	10.00	10.00
Meeting Room	Per 3 Hours	25.00	25.00

EVENING HIRE CHARGES (after 5.30 pm Monday – Friday)

ROOM		£	£*
Main Hall	Per Hour	20.00	28.10
Cadman Suite	Per Hour	15.00	21.60
Cadman Suite	Per 3 Hours	38.00	52.00
Main Hall and Cadman Suite	Per Hour	30.00	37.00
Council Chamber	Per Hour	15.00	21.20
Council Chamber	Per 3 Hours	38.00	51.00
Meeting Room	Per Hour	10.00	10.00
Meeting Room	Per 3 Hours	25.00	25.00

EVENING HIRE CHARGES (Friday and Saturday)

ROOM		£	£*
Main Hall and Cadman Suite	6.00 pm – 12.00 pm	180.00	260.00

*** Charge for non-residents of Cheslyn Hay and Great Wyrley**

Please Note :-

- **THIS IS A NON-SMOKING BUILDING**
- Access arrangements for pre-function preparation time will be by prior arrangement with the Village Hall Caretaker. Charges for parties include one hour free time (30 minutes to set up and 30 minutes to clean and vacate the building), if you require any additional set up time this will be chargeable.
- For Children's parties a maximum of 35 - 40 children to be in the building at any one time.
- For all other functions a maximum of 80 people to be in the building at any one time (subject to agreement of the Clerk/Caretaker) and dependent upon the event.
- No 18th birthday parties are bookable at this venue.
- There must be no rowdiness or nuisance caused by behaviour or noise levels, both during and following the party.

Deposits

Deposits are returnable provided there has been no damage to the Hall or its contents and rooms have been cleaned and left neat and tidy and that there has been no infringement of rules.

- A deposit of £120.00 is required when booking the Main Hall;
- A deposit of £60.00 is required when booking parties for Children under the age of 10 years;