



## **CHESLYN HAY PARISH COUNCIL**

### **AGENDA**

**For the Parish Council meeting to be held on  
Wednesday 10<sup>th</sup> May 2023  
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

6.30–6.45 PM      **DECLARATION OF ACCEPTANCE  
OF OFFICE FOR ALL PARISH COUNCILLORS**

1. Election of Chairman (*including completion of Declaration of Acceptance of Office*)
2. To record Members present.
3. To accept apologies for absence.
4. Election of Vice Chairman.
5. Review and Appointment of Committees.
6. To record declarations of interest from Members on any item to be discussed.
7. To approve and sign the minutes of the last Parish Council Meeting – *5<sup>th</sup> April 2023*.
8. County Councillors Report.
9. District Councillors Report.
10. Planning :-
  - (a) 23/00157/TTREE – TPO no. 12/1975: Crown reduce branches overhanging Unit 1 and 2 (Field Fayre) from trees on Landywood Lane boundary by up to 20% at Field Fayre Products Ltd., 1-2 Landywood Lane, Cheslyn Hay, WS6 7AL.
11. Finance:-

Report 1 – To consider and approve the following reports:-

  - (a) Summary income and expenditure against budget report – 01.04.23
  - (b) Bank reconciliation statement as at 31<sup>st</sup> March 2023
  - (c) Expenditure listing for period 1<sup>st</sup> March – 31<sup>st</sup> March 2023
  - (d) Income listing for period 1<sup>st</sup> March – 31<sup>st</sup> March 2023

Report 2 – Payments

  - (a) To receive and approve outstanding invoices to date:-
    - A list on green paper will be circulated at the meeting

12. Co-option vacancies :- 2 (Littlewood Ward)  
1 (Pinfold Ward)  
2 (South Ward)
13. Finance and Policies Committee Recommendations – 29<sup>th</sup> March 2023 (enclosed)
14. Clerks Report to include:-
  - (a) Police Report
  - (b) Register of Disclosable Pecuniary Interests (*new forms*)
  - (c) Return of Election Expenses
  - (d) Annual Review of Policies and Procedures, legal agreements, inventory and asset register and staff pay and conditions
  - (e) Cheslyn Hay Parish Council Recreation Ground – dog issues
15. Correspondence.
16. Tabled items.
17. Chair's Announcements.
18. Section 17 Statement.
19. Confidential Items.

*Note 1 – Finance Statement*

*The mover and seconder of the Finance Report normally sign the cheques, together with a third Councillor, all three Councillors must be on the Council's list of authorised signatories at the bank.*

*Note 2 – Section 17 Statement*

*Clerk to note any decisions made at the Parish Council Meeting which have implications in relation to crime, disorder, anti-social behaviour or Community Safety in general.*

*Note 3 – Confidential Statement*

*If items of a confidential nature are to be discussed then the Local Government Act 1972 can be invoked to clear the chamber of Press and Public as follows – 'Under Section 100A of the Local Government Act 1972 it is resolved that the public be excluded from the meeting when following items are considered for the reasons set out below: description of exempt information to be referenced to paragraph numbers E1, E2 and E3 in Schedule 12A of the Local Government Act 1972, Section 100A'.*