



## **CHESLYN HAY PARISH COUNCIL**

### **AGENDA**

**For the Parish Council meeting to be held on  
Wednesday 14<sup>th</sup> June 2023  
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. Public Participation.
2. To record Members present.
3. To accept apologies for absence.
4. To record declarations of interest from Members on any items to be discussed.
5. To approve and sign the minutes:-
  - Annual Parish Council Meeting – 10<sup>th</sup> May 2023
  - Annual Parish Meeting – 10<sup>th</sup> May 2023
6. County Councillors Report.
7. District Councillors Report.
8. Planning :-
  - a. Appeal Notification 22/00363/FUL – Sycamore, Coppice Close, WS6 7EZ for 1 bed and study and half-storey dwelling, new build residential.
  - b. 23/00364/TTREE – T7, T8 AND T9 (Oak) x 3 crown reduction on property side back to nearside edge of driveway, dismantle and remove T2 broadleaf tree and crown lift and crown reduction of neighbouring property encroachment back to boundary line at The Oaks, Coppice Close, WS6 7EZ.
  - c. 23/00389/FUL – Proposed extension to form a kitchen area at Hawkins Colliery Sports Club and Sports Ground, Coppice Lane, WS6 7EY.
  - d. 23/00445/FULHH – First floor extension at 35 Low Street, Cheslyn Hay, WS6 7DS.
  - e. 23/00447/FULHH – Demolish existing conservatory, replace with new single storey rear and side extension to improve ground floor accommodation at 6 Littlewood Road, WS6 7EU.
  - f. 23/00471/FULHH – Two-storey rear/side extension at 2 Short Lane, WS6 7DE.

**9. Finance:-**

**Report 1**

- (a)** Internal Audit Report 2022/23
- (b)** Annual Governance and Accountability Return – 2022/23  
(To be approved by Members and signed by Chair/RFO)
- (c)** Authorisation of authorised signatories (bank forms)

**Report 2** – To consider and approve the following reports:-

- (a)** Summary income and expenditure against budget report – 01.05.23
- (b)** Bank reconciliation statement as at 30<sup>th</sup> April 2023
- (c)** Expenditure listing for period 1<sup>st</sup> April – 30<sup>th</sup> April 2023
- (d)** Income listing for period 1<sup>st</sup> April – 30<sup>th</sup> April 2023

**Report 3 – Payments**

- (a)** To receive and approve outstanding invoices to date:-
  - A list on green paper will be circulated at the meeting

**10. Co-option - Littlewood Ward.**

**11. Meeting Updates:-**

- (a)** Highway meeting with Mark Keeling – 17<sup>th</sup> May 2023 (S. Hollis)
- (b)** Meeting with Scout Leaders – 25<sup>th</sup> May 2023 (P. Wilkinson)
- (c)** SSC Cyber Security Parish Pilot Project – 25<sup>th</sup> May 2023 (A. Woolley)
- (d)** Football Liaison Committee – 7<sup>th</sup> June 2023 (P. Wilkinson)
- (e)** Recreation Ground Committee – 7<sup>th</sup> June 2023 (S. Hollis)
- (f)** SSC Parish Summit – 8<sup>th</sup> June 2023 (S. Hollis/J. D. Lockley)
- (g)** Standards and Resources Committee – 8<sup>th</sup> June 2023 (L. J. Emery)

**12. Clerk's Report to include:-**

- (a)** Police Report
- (b)** Community Speed Watch
- (c)** Register of Disclosable Pecuniary Interests
- (d)** Severn Trent Water final site visit
- (e)** Member Ward Walks (South Staffordshire Council)

**13. Correspondence.**

**14. Tabled items.**

**15. Chair's Announcements.**

**16. Section 17 Statement.**

**17. Confidential Items.**

*Note 1 – Finance Statement*

*The mover and seconder of the Finance Report normally sign the cheques, together with a third Councillor, all three Councillors must be on the Council's list of authorised signatories at the bank.*

*Note 2 – Section 17 Statement*

*Clerk to note any decisions made at the Parish Council Meeting which have implications in relation to crime, disorder, anti-social behaviour or Community Safety in general.*

*Note 3 – Confidential Statement*

*If items of a confidential nature are to be discussed then the Local Government Act 1972 can be invoked to clear the chamber of Press and Public as follows – 'Under Section 100A of the Local Government Act 1972 it is resolved that the public be excluded from the meeting when following items are considered for the reasons set out below: description of exempt information to be referenced to paragraph numbers E1, E2 and E3 in Schedule 12A of the Local Government Act 1972, Section 100A'.*