



CHESLYN HAY PARISH COUNCIL

AGENDA

**For the Parish Council meeting to be held on
Wednesday 13th September 2023
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. Public Participation.
2. Police Report.
3. To record Members present.
4. To accept apologies for absence.
5. To record declarations of interest from Members on any items to be discussed.
6. To approve and sign the minutes of the last Parish Council meeting – *12th July 2023*.
7. County Councillors Report.
8. District Councillors Report.
9. Planning:-
 - a. 23/00672/COU – Proposed alteration and change of use of dwellinghouse and associated outbuildings to offices and storage (Classes E and B8) with associated parking and landscaping at Saredon Farm House, Saredon Road, WS6 7JD.
10. Finance:-
 - (a) Report 1
Update - authorisation of authorised signatories.
 - (b) Report 2 – To consider and approve the following reports:-
 - (1) Summary income and expenditure against budget report – 01.07.23
 - (2) Bank reconciliation statement as at 30th June 2023
 - (3) Expenditure listing for period 1st June – 30th June 2023
 - (4) Income listing for period 1st June – 30th June 2023

(c) Report 3 – To consider and approve the following reports:-

- (1) Summary income and expenditure against budget report – 01.08.23
- (2) Bank reconciliation statement as at 31st July 2023
- (3) Expenditure listing for period 1st July – 31st July 2023
- (4) Income listing for period 1st July – 31st July 2023

(d) Report 4 – Payments

To receive and approve outstanding invoices to date:-

- A list on green paper will be circulated at the meeting

11. Clerk's Report to include:-

- (a) Update – Play Equipment and CCTV.
- (b) Update - Football Liaison Committee – 19th July 2023.
- (c) Update – Cyber Security.
- (d) Site visit with Severn Trent – 20th July 2023.
- (e) Staffordshire New Electoral Arrangements.
- (f) Rosemary Road Turning Circle.
- (g) Councillor Training.
- (h) Public benches in Cheslyn Hay.
- (i) Seasonal Decorations.

12. Correspondence.

13. Tabled items.

14. Chair's Announcements:

- Meeting protocol

15. Section 17 Statement.

16. Confidential Items:

- Memorial Gardens – Draft licence
- Insurance Claim

Note 1 – Finance Statement

The mover and seconder of the Finance Report normally sign the cheques, together with a third Councillor, all three Councillors must be on the Council's list of authorised signatories at the bank.

Note 2 – Section 17 Statement

Clerk to note any decisions made at the Parish Council Meeting which have implications in relation to crime, disorder, anti-social behaviour or Community Safety in general.

Note 3 – Confidential Statement

If items of a confidential nature are to be discussed then the Local Government Act 1972 can be invoked to clear the chamber of Press and Public as follows – 'Under Section 100A of the Local Government Act 1972 it is resolved that the public be excluded from the meeting when following items are considered for the reasons set out below: description of exempt information to be referenced to paragraph numbers E1, E2 and E3 in Schedule 12A of the Local Government Act 1972, Section 100A'.

