



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 7th February 2024
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 07/02/131 PUBLIC PARTICIPATION

1.1 Two members of the public in attendance.

2. 07/02/132 MEMBERS PRESENT

2.1 Councillors : Councillor S. P. Hollis (Chair)
Councillors P. L. Appleton, A. W. Emery, I. E. Emery,
L. J. Emery, J. H. Rochelle, J. D. Lockley, C. Wilkinson, P. Wilkinson
County/District Councillor B. Williams
Melanie Brown – Parish Clerk

3. 07/02/133 TO ACCEPT APOLOGIES FOR ABSENCE

3.1 Apologies for absence received from Councillors A. Woolley, B. Woolley, District Councillors R & S Duncan and County Councillor K. Perry.

4. 07/02/134 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS ON ANY ITEM TO BE DISCUSSED

4.1 No declarations of interest.

5. 07/02/135 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 10TH JANUARY 2024

5.1 That the minutes of the Parish Council meeting held on Wednesday 10th January 2024 be recorded as a true and accurate record.

RESOLVED:-

Proposed by Councillor I. E. Emery, seconded by Councillor C. Wilkinson, all in favour, that the minutes of the Parish Council Meeting held on Wednesday 10th January 2024 be recorded as a true and accurate record.

6. 07/02/136 COUNTY COUNCILLORS REPORT

6.1 County Councillor B. Williams reported on the following issues:-

- 16,000 pot holes have now been completed, well above the national average, 50 million will be spent over the next three years by the County Council on roads;
- The Council tax increase of 4.99% will be decided at a Full Council meeting tomorrow;
- Staffordshire County Council are promoting apprenticeship week, further details and grant information is available from the County Council website;
- Noted praise for Cannock hospital.

6.2 Members discussed the following County Council issues:-

- Objections to funding for the new cycle lanes on the orbital island, Cannock, members feel that there are currently other priorities in terms of road works;
- Flooding on Saredon Road opposite the school, particularly bad over the last few weeks;
- Extension of yellow lines on Westbourne Avenue/Station Street junction – discussions regarding the Parish paying for these works or whether this can be funded from DHP monies;
- Discussion regarding litter issue on Junction 11 island and who is responsible for removal;
- Discussion regarding the drain cleaning team emptying their tanks in Rugeley;
- Discussion regarding the closure of Wolverhampton Road (outside the quarry).

RESOLVED:

That County Councillor B. Williams investigate the flooding issue on Saredon Road.

That County Councillor B. Williams establish if an extension to the yellow lines can take place on the junction of Westbourne Avenue/Station Street and the costs involved.

That County Councillor B. Williams investigate if Rugeley is the only place that the drain cleaning team empty their tanks.

That County Councillor B. Williams investigate why the Wolverhampton Road has been closed for a prolonged period (in the absence of any works taking place).

That the Clerk establish who is responsible for the removal of litter on Junction 11 island.

7. 07/02/137 DISTRICT COUNCILLORS REPORT

7.1 District Councillor B. Williams reported on the following issues:-

- District Council are carrying out training after the recent elections;
- Seventeen applications have been made for battery sites in South Staffordshire, one in Great Wyrley.

7.2 Councillor Appleton reported issue with the electrical door being open on the Salters Meadows estate.

8. 07/02/138 CO-OPTION FOR PARISH COUNCILLORS

- 8.1 One applicant attended the meeting to apply for the co-option vacancy in the South Ward. The applicant discussed his application and Members were given the opportunity to ask questions.

9. 07/02/139 PLANNING

- 9.1 24/00037/FULHH – Remove existing shop front and replace with 2 bay windows at front of property to be rendered to half way point, new front and side boundary, canopy style porch to side door at 19 Station Street, WS6 7ED.

RESOLVED:-

That the Clerk ask for clarification that the front bay windows will not impinge on the Highway path and the canopy side porch to the side door will not overhang the highway path on New Horse Road which is already really narrow.

10. 07/02/140 FINANCE

- 10.1 Payments – Payments proposed by Councillor A. W. Emery, seconded by Councillor I. E. Emery with Councillor L. J. Emery as third signatory.

RESOLVED:

That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

11. 07/02/141 CLERKS REPORT

- 11.1 Police Report – The Clerk reported that a resident in Rosemary Road has asked the Parish Council for assistance with the anti-social behaviour, drug use and music playing at Rosemary Road turning circle by installing gates to lock each evening. The Clerk had requested the PCSO's to visit the resident to discuss his issues, officers have made arrests two consecutive nights for drug use at Rosemary Road turning circle.
- 11.2 Draft minutes of the Budget and Precept meeting – The Clerk had sent out the draft minutes of the Budgeting and Precept meeting of the 24th January 2024 for ratification as this meeting.
- 11.3 Finance and Policies Meeting 31st January 2024 – The Clerk distributed the draft minutes of the Finance and Policies meeting held on the 31st January 2024 and the Chair discussed the resolutions.
- 11.4 Update from the Seasonal Decorations meeting 31st January 2024 – The Clerk reported that the contractor has been instructed to inspect the lighting columns from the Parish boundary in Station Street to the top of Saredon Road in order to allocate seasonal decorations for December 2024. Councillor L. J. Emery requested that any seasonal decorations or hanging baskets be shared along the length of the village from the new estate in Saredon Road to the end of the village boundary in Station Street. A discussion was held regarding preferred decorations, a cone tree has been ordered to be sited on the junction of High Street/Landywood Lane and a cross decoration has been ordered for outside Salem Church.
- 11.5 Hanging Baskets for Summer 2024 – The Clerk has contacted Bridgtown Parish Council and various local nurseries who are unable to provide baskets for this year. A discussion took place regarding approaching our own Allotments to investigate if they could grow flowers for the following year.

- 11.6 Update from the Parish Summit 1st February 2024 – The Clerk reported that the Parish Summit was well attended by Cheslyn Hay Parish Council and the topics were Age UK Staffordshire, Police and Community Safety, Code of Conduct and Parish vacancies, Dog fouling and littering and community funding streams. Representatives attended all workshop choices. The Chair reported that he had spoken to the new Chief Inspector, Tim Norbury regarding a local investigation around Glenthorne and has invited him to attend a Parish Council meeting.
- 11.7 CCTV Station Street – Images from the CCTV were viewed and the Clerk reported that the existing company are not prepared to make any alterations to the camera in Station Street or provide ongoing support and maintenance, the District Council are now refunding the costs involved. The camera will remain in-situ until a replacement is found.
- 11.8 Meeting with National Grid – The Chair and the Clerk had met with National Grid this morning to walk the route as an alternative to closing the roads in Cheslyn Hay. The Hawkins business park is unsuitable due to the uneven ground. The route used will be along the public right of way from Coppice Lane to Rosemary Road turning circle, then across the footpath onto Low Street. Works will take place during the Summer and they will look at levelling the turning circle at the same time.
- 11.9 Tractor Purchase – The Clerk reported that the tractor company chosen at the last meeting were unable to fulfil the contract so an alternative has been found, a demonstration will take place on Tuesday 13th February 2024 at 11.00 am at Rosemary Road turning circle, all welcome.

RESOLVED:

Proposed by Councillor P. Wilkinson, seconded by Councillor C. Wilkinson, all in favour, that the minutes of the Budget and Precept meeting held on the 24th January 2024 are a true and accurate record.

Proposed by I. E. Emery, seconded by Councillor P. Wilkinson, all in favour, that the Licence to occupy and carry out works at Chapel Square, Cheslyn Hay Scout Hut lease and the lease and licence for alterations (minor works) by Age UK at the Village Hall be agreed and signed.

That the lease with Cheslyn Hay Scout Hut be signed once the Licence to sublet with Little Explorers has been completed.

12. 07/02/142 – CORRESPONDENCE

- 12.1 Invite for the Chairman to attend the Civic dinner on Friday 22nd March in aid of Motor Neurone disease – **noted**.
- 12.2 Application for a cremated remains plot for a terminally ill resident.
- 12.3 Request for letter of support for the King’s award.

RESOLVED:-

That the Clerk inform the family of the terminally ill resident that a cremated remains plot can be purchased.

That the Clerk send a letter of support for the King’s award.

13. 07/02/143 – TABLED ITEMS

13.1 Press release – five year anniversary of ‘Bat & Chat’ now based at Cheslyn Hay Village Hall.

14. 07/02/144 – CHAIRMAN’S ANNOUNCEMENTS

14.1 The Chairman reported that he had spoken to the Chief Executive at the Parish Summit to request the microphones that have been replaced in the Council Chamber be donated to the Parish Council for use, alternatively the Clerk will need to order a hearing loop.

15. 07/02/145 – SECTION 17 STATEMENT

15.1 11.1, 11.6 and 11.7.

16. 07/02/146 CONFIDENTIAL

16.1 A discussion took place regarding the co-option application for the South Ward.

RESOLVED:-

Proposed by Councillor I. E. Emery, seconded by Councillor J. D. Lockley, all in favour (two abstentions) that Keith Bickley be co-opted into the South Ward for Cheslyn Hay Parish Council.

The meeting closed at 9.10 pm