



# **CHESLYN HAY PARISH COUNCIL**

**Minutes of the  
PARISH COUNCIL MEETING  
held on Wednesday 10<sup>th</sup> January 2024  
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

**1. 10/01/115 PUBLIC PARTICIPATION**

1.1 No members of the public in attendance.

**2. 10/01/116 MEMBERS PRESENT**

2.1 Councillors : Councillor S. P. Hollis (Chair)  
Councillors P. L. Appleton, A. W. Emery, I. E. Emery,  
L. J. Emery, J. D. Lockley, C. Wilkinson, P. Wilkinson,  
A. Woolley and B. Woolley  
County/District Councillor B. Williams  
District Councillors R. Duncan and S. Duncan  
Melanie Brown – Parish Clerk

**3. 10/01/117 TO ACCEPT APOLOGIES FOR ABSENCE**

3.1 Apologies for absence received from Councillor J. H. Rochelle and County Councillor K. Perry MBE.

**4. 10/01/118 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS ON ANY ITEM TO BE DISCUSSED**

4.1 Councillor L. J. Emery in relation to agenda item 9.

**5. 10/01/119 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 13<sup>TH</sup> DECEMBER 2023**

5.1 That the minutes of the Parish Council meeting held on Wednesday 13<sup>th</sup> December 2023 be recorded as a true and accurate record.

**RESOLVED:-**

**Proposed by Councillor B. Woolley, seconded by Councillor A. Woolley, all in favour, that the minutes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> December 2023 be recorded as a true and accurate record.**

**6. 10/01/120 COUNTY COUNCILLORS REPORT**

Chairman's Signature : .....

6.1 County Councillor B. Williams reported on the following issues:-

- Investigations are taking place as to the ownership of Hatherton Reservoir and Stowe Pool in Cheslyn Hay as the County Council are not responsible for these areas.
- Flooding is currently an issue across the County.
- Members discussed an issue with the lack of road markings at the top of Queen Street, they have been eroded and it is dangerous for vehicles if you are not used to the road layout, other roads within Cheslyn Hay also need attention. Councillor Duncan reported that he has also reported this particular issue.

**RESOLVED:**

**That County Councillor B. Williams request that the road markings at the top of Queen Street are re-instated due to the road safety implications and that the double yellow lines are extended on Westbourne Avenue.**

**7. 10/01/121 DISTRICT COUNCILLORS REPORT**

7.1 District Councillors R. and S. Duncan reported on the following issues:-

- Potholes have been filled recently at Great Wyrley rail station which were allegedly sub-standard, they are keeping a close check on any new repairs carried out.
- Contact has ben made with the Chief Executive Officer of Severn Trent to discuss the open sewers (pools) on Sutherland Road open space, they are awaiting a response.
- A request has been made to the Chief Inspector in relation to the content of the local Police reports, they are awaiting a response.
- They are liaising with the Director of Homes Plus regarding the disrepair of the local garages in Cheslyn Hay.
- They are investigating ownership of Stowe Poole and Walkmill Claypit, Councillor A. W. Emery requested details of the ownership of Hornchwood pool in Cheslyn Hay as there are issues with the lack of 'wheel washes' on this site leaving debris on the road.

**8. 10/01/122 PLANNING**

8.1 23/01057/FULHH – Retrospective application for garden screen wall at 1 Oakdene Close, Cheslyn Hay, WS6 7HF.

8.2 APP/C3430/C/22/3303424 – Appeal for land lying to Southwest of Saredon Road, Hospital Lane – Tuesday 24<sup>th</sup> January 2023 at 10.00 am – this appeal hearing has now been cancelled.

**RESOLVED:-**

**That the Clerk inform South Staffordshire Council that the Parish Council object to this planning application on the following grounds:-**

- **Object to all retrospective planning applications;**
- **Residential Amenity – the visual impact and design is out of character with the existing development within the vicinity;**
- **The wall is built on the Highway and consideration should be given as to who will maintain the weeds and any debris around the bottom of the wall.**

**9. 10/01/123 FINANCE**

- 9.1 Financial Reports – The financial reports for November 2023 were discussed by the Clerk and the bank statements verified and signed by Councillors C. Wilkinson and P. L. Appleton. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 9.2 Payments – Payments proposed by Councillor A. Woolley, seconded by Councillor L. J. Emery with Councillor I. E. Emery as third signatory.

**RESOLVED:**

**Proposed by Councillor L. J. Emery, seconded by Councillor P. Wilkinson, all in favour, that the Financial Reports for November 2023 be agreed and accepted.**

**That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.**

**10. 10/01/124 SECTION 137 GRANT APPLICATIONS**

- 10.1 The Clerk distributed the list of applicants for section 137 Grants as follows:-
- St. Giles Hospice
  - Arrive Alive Air Ambulance
  - West Midlands Hedgehog Rescue
  - Rotary Club of Bloxwich (Cheslyn Hay Library)

**RESOLVED:**

**Proposed by Councillor C. Wilkinson, seconded by councillor A. W. Emery, all in favour, that the Clerk split the section 137 Grant budget equally between the four applicants.**

**11. 10/01/125 CLERKS REPORT**

- 11.1 Police Report – The Clerk read the police report from the 11<sup>th</sup> December 2023 to the 10<sup>th</sup> January 2024 detailing an anti-social behaviour issue on Cheslyn Hay recreation ground that the Clerk had reported. The police have reported that the alleged drug issue at a house in Glenthorne was dealt with last Summer but any new information should be forwarded to them for action.
- 11.2 Co-option for Parish Councillors – The Clerk reported that two parishioners have shown an interest in the co-option vacancies for the Parish Council and this will be an agenda item for the next meeting in February 2024.
- 11.3 Parish Summit 1<sup>st</sup> February 2024 – The Clerk reported that the next Parish Summit will be on Thursday 1<sup>st</sup> February 2024, registration at 8.30 am, agenda to follow.
- 11.4 Locality 3 Meeting – The Clerk reported that the next Locality 3 meeting will take place on 'teams' on Thursday 29<sup>th</sup> February 2024, 6.00 – 7.30 pm, agenda to follow.
- 11.5 Hanging Baskets – The Clerk reported that Stafford Borough Council, our current supplier, are no longer providing a service for the next financial year. Stafford Borough Council have recommended a supplier that they will be using and the Clerk will request a further two quotations.

- 11.5 Repair Café – The Clerk has spoken to ‘Friends of Bilbrook’ regarding their Repair Café and we will be meeting to discuss the options shortly.
- 11.6 Tree Works – The Clerk reported that emergency tree work was carried out during the break as an oak tree at the Scout Hut had fallen which had to be removed before the playgroup started back in January.
- 11.7 The Clerk reported that ‘mini’motos’ were riding around on our recreation grounds last weekend and the police were notified.

**RESOLVED:**

**That the Clerk contact Bridgtown Parish Council to establish who is their hanging basket supplier and to also contact Pipers Nurseries for a quotation.**

**12. 10/01/126 – CORRESPONDENCE**

- 12.1 Resident complaint from Gavin Williamson CBE MP regarding seasonal decorations outside of his property – **noted**.
- 12.2 Request from Kompan to provide a testimonial for the play equipment on the under 8’s play area.
- 12.3 Staffordshire Parish Council’s Association training bulletin – **noted**.
- 12.4 Request from resident to sell Parish Council land.

**RESOLVED:-**

**That the Clerk provide a testimonial for Kompan in relation to the under 8’s play equipment.**

**That the Clerk inform the resident that the Parish Council are unable to sell their land.**

**13. 10/01/127 – TABLED ITEMS**

- 13.1 No tabled items.

**14. 10/01/128 – CHAIRMAN’S ANNOUNCEMENTS**

- 14.1 The Chairman wished everyone a Happy New Year.
- 14.2 Councillor A. W. Emery reported that trees had been cut down on Sutherland Road open space but the Parish Council had not been consulted.

**15. 10/01/129 – SECTION 17 STATEMENT**

- 15.1 6.1, 7.1, 11.1 and 11.7.

**16. 10/01/130 CONFIDENTIAL**

- 16.1 None.

**The meeting closed at 9.05 pm**