



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 13th December 2023
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 13/12/100 PUBLIC PARTICIPATION

1.1 No members of the public in attendance.

2. 13/12/101 MEMBERS PRESENT

2.1 Councillors : Councillor I. E. Emery (Chair)
Councillors P. L. Appleton, A. W. Emery, J. D. Lockley,
J. H. Rochelle, A. Woolley and B. Woolley
District Councillors R. Duncan and S. Duncan
Melanie Brown – Parish Clerk

3. 13/12/102 TO ACCEPT APOLOGIES FOR ABSENCE

3.1 Apologies for absence received from Councillors L. J. Emery, S. P. Hollis,
C. Wilkinson, P. Wilkinson and County Councillors K. Perry MBE and B. Williams.

**4. 13/12/103 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS
ON ANY ITEM TO BE DISCUSSED**

4.1 No declarations of interest recorded.

**5. 13/12/104 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH
COUNCIL MEETING – 8TH NOVEMBER 2023**

5.1 That the minutes of the Parish Council meeting held on Wednesday 8th November 2023
be recorded as a true and accurate record.

RESOLVED:-

**Proposed by Councillor P. L. Appleton, seconded by Councillor J. H. Rochelle, all in
favour, that the minutes of the Parish Council Meeting held on Wednesday 8th November
2023 be recorded as a true and accurate record.**

6. 13/12/105 COUNTY COUNCILLORS REPORT

6.1 No County Councillors in attendance.

7. 13/12/106 DISTRICT COUNCILLORS REPORT

7.1 District Councillor R. Duncan reported on the following issues:-

- Forwarded suggestions to South Staffordshire Council for sites for Speed Indicator Devices in Cheslyn Hay (in conjunction with the Parish);
- Attending a speed awareness training course soon if any Members of the Parish would also like to attend;
- Repair Café has been very successful in Bilbrook, details have been forwarded to the Clerk for the Parish to investigate;
- Slow cookers are being issued to the elderly and vulnerable – contact District Councillors for further details;
- There is currently a consultation on Polling Stations;
- Liaising with the County Council regarding damage to cars on Hilton Lane;
- Attended the District Council Locality 3 Forum, recommends members of the Parish Council to also attend in future;
- Requested that the parking yellow lines are re-instated at High Street, Rosemary Road and Station Street to aid enforcement for inconsiderate parking and requested monitoring of the locations;
- Liaising with Homes Plus regarding the disrepair of their garage sites;
- Investigating Stow Pool at Walkmill Lane as this is a site of special scientific interest, will update once the investigation is complete;
- A Senior Ecologist has been employed by South Staffordshire Council to comment on biodiversity issues with regard to planning applications;
- Requested any hedges that have not been cut back in Cheslyn Hay to be completed as soon as possible;
- South Staffordshire Council will be investing major funds to update their car parks (eg rail station at Landywood Lane);
- Will be attending the appeal application for the traveller site at Hospital Lane at the end of January 2024;
- South Staffordshire Council welfare services can arrange a home visit if necessary;
- Councillor Duncan volunteered to investigate any accounting queries with South Staffordshire Council once Members have had the opportunity to view them.

7.2 Members of the Parish Council requested action on the following issues:-

- Add the corner of Westbourne Avenue/Station Street to the list of yellow lines to aid the enforcement of inconsiderate parking;
- If part of his remit, request the Senior Ecologist to look at the pools on Sutherland Road that need dredging to establish if any wildlife is present.

RESOLVED:-

That Councillor Duncan investigate items at 7.2.

8. 13/12/107 PLANNING

8.1 23/00872/FULHH – Single-storey rear extension and lifting of garage roof at 19 Leveson Avenue, Cheslyn Hay, WS6 7BN.

RESOLVED:-

That the Clerk inform South Staffordshire Council that the Parish Council have no objections or comments to planning applications 23/00872/FULHH.

Chairman's Signature :

9. 13/12/108 FINANCE

- 9.3 Payments – Payments proposed by Councillor A. Woolley, seconded by Councillor P. L. Appleton, with Councillor A. W. Emery as third signatory.

RESOLVED:

That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

10. 13/12/109 CLERKS REPORT

- 10.1 Police Report – The Clerk read the police report from the 8th November to the 11th December 2023 detailing vehicle crime and anti-social behaviour issues in Cheslyn Hay. A discussion was held regarding an alleged property in Cheslyn Hay dealing class A drugs. Councillor Duncan reported that arrests had been made from a cannabis farm sited in Cheslyn Hay.
- 10.2 Draft Meeting Dates for 2024 – The Clerk had already distributed these dates prior to this meeting for perusal.
- 10.3 Review of Polling Districts and Polling Places – The Clerk reported that there are currently only three options for Cheslyn Hay, namely Hawkins Club, the Salem Church and the Village Hall and a discussion was held regarding alternative options.
- 10.4 Electricity Cable Installation Works for 2024 for National Grid – The Clerk distributed a map of the proposed route for installing a new 11,000v underground electricity cable to supply car chargers at Hilton Services (South Bound). A meeting had been held with the Chair and the Clerk on the 20th November to discuss options and their preferable route would be across the recreation ground rather than road closures along Coppice Lane and Station Street. A discussion was held regarding the options.
- 10.5 UKSPF/REPF Funding applications – The Clerk had applied for four separate projects under these funds and had been notified that the total needs to be under £100k with a 30% contribution from the Parish. The projects applied for were as follows:-
- Visitor gateway at the turning circle (Rosemary Road)
 - Chapel Square Remembrance Garden
 - Multi-use games area for Station Street
 - Adult play equipment for Low Street
- A discussion was held regarding Parish Council priorities and a vote ensued.
- 10.6 Campions Wood Quarry Liaison Meeting – Councillor P. L. Appleton updated Members from the meeting held at the Village Hall on the 9th November 2023 as follows:
- Dust monitoring well within limits
 - Butress now finished
 - Less vehicle movements in and out of quarry
 - Two residents attended the meeting
 - Requested works on the footpaths and more road sweeping
- 10.7 Cyber Security – Councillor A. Woolley and the Clerk attended a meeting on the 29th November to discuss appguard and passwords, a free licence will be issued to Cheslyn Hay Parish Council as part of the pilot scheme. It is advised that every Parish Councillor is issued with a .gov email address to reduce any risk and information will follow regarding funding for this.

RESOLVED:

That the Clerk request investigations under the ‘you said we did’ part of the Police Report for alleged drug dealing at an address in Cheslyn Hay and inform the police that footage is available to aid the monitoring of this site.

That the Clerk inform the polling team that the Parish Council would prefer residents to use their closest station rather than travelling past polling stations to reach their destination. Members also suggested that two polling stations could be sited at the Village Hall and an increase in payments may encourage other venues to offer their facilities on polling days.

That the Clerk arrange a site visit with National Grid to explore the option of using alternative routes outside of Cheslyn Hay, preference would be to use Hawkins Business Park (over Middle Hill) instead of the recreation ground and Hospital Lane may also be an option.

That the Clerk make an application for Chapel Square Remembrance Garden from the UKSPF/REPF fund through South Staffordshire Council.

11. 13/12/110 – CORRESPONDENCE

- 11.1 Response from J R Bentley regarding Severn Trent works at Berwyn Grove – they will clear the mud on site and tidy up the grassed area in the Spring, the bollards are a standard size and will not be changed – **noted**.
- 11.2 Careplus are offering free advice and support for residents of Stafford and South Staffordshire – **noted**.
- 11.3 Complaint from resident with regard to swimming lessons at Cheslyn Hay Leisure Centre – referred to District Councillor R. Duncan for action – **noted**.
- 11.4 Community speed watch would like to set up a meeting to discuss a speed watch scheme for Cheslyn Hay.

RESOLVED:-

That the Clerk liaise with community speed watch regarding a scheme for Cheslyn Hay.

12. 13/12/111 – TABLED ITEMS

- 12.1 Staffordshire County Council – Warmer Homes Scheme.
- 12.2 Staffordshire County Council – Holiday activities and food for 5 – 16 year olds.
- 12.3 South Staffordshire Council – free personal alarm to be collected from Codsall.
- 12.4 South Staffordshire Council – Review Magazine for Winter 2023.
- 12.5 Carol sing-a-long at Salem Church – Friday 15th December 2023 at 7.00 pm.

13. 13/12/112 – CHAIRMAN’S ANNOUNCEMENTS

- 13.1 The Chairman wished everyone a Merry Christmas and a Happy New Year.

14. 13/12/113 – SECTION 17 STATEMENT

- 14.1 7.1, 7.2, 10.1, 10.7, 11.4 and 12.3.

15. 13/12/114 CONFIDENTIAL

- 15.1 None.

The meeting closed at 8.40 pm